

VISTA

CONVENTION SERVICES SOUTH



World Vapor Expo
May 29-31, 2015
Miami Beach Convention Center, Hall A

		<p style="text-align: center;">INDEX</p>
<p style="text-align: center;">World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A</p>	<p style="text-align: center;">6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM</p>	

Exhibitor Kit Forms:

	Page:
Booth Package & Exhibit Times	3
Exhibit Area Installation & Dismantle	4
Payment & Credit Card Authorization Form	5
Limits of Liability & Responsibility	6
Payment Policies	7
Standard Booth Furnishings & Carpet Order Form	8
Booth Cleaning Order Form	9
VCS Modular Rental Units Order Form	10
Special Signs Order Form	11
Graphic Guidelines	12
Showcase Order Form	13
Suspended Sign Hanging Order Form	14
Intent to Use Non-Official Contractors Form	15
Limits of Liability & Responsibility for Labor	16
Labor Order Form	17
Vehicle Spotting Order Form	18
POV Order Form	19
Union Jurisdictions	20
Material Handling Services and Rates	21
Shipping & Material Handling Recap	22
Shipping Information	23
Shipping Instructions	24-25
Limits of Liability for Material Handling	26
Important Freight Information	27
Material Handling Special Services	28
Shipping Labels (Advance & Showsite)	29-30

Additional Vendor Forms:

Electrical Services (EDD HELMS)
Audio/Visual Services (SMART SOURCE)
Lead Retrieval (SMART SOURCE)
Telecommunications (SMART CITY)
UPS Freight Information
Accent Furniture

		BOOTH PACKAGE & EXHIBIT TIMES
World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	

Dear Exhibitor:

Vista Convention Services South is pleased to have been selected as the official service contractor for this exposition. We recognize that your participation in this event is a vital part of your firm's marketing program, and we want to do everything possible to make it profitable and rewarding for you.

All questions regarding the convention space assignments should be directed to:

World Vapor Expo
Gordon Gerstein/ Mark Evans
1825 Ponce de Leon Blvd, Suite 333
Coral Gables, FL 33134
Tel: (800) 293-9850
Email: info@worldvaporexpo.com

All questions regarding shipping, storage, furniture, and labor should be directed to:

Customer Service
Vista Convention Services South
6901 NW 26th Avenue
Miami, FL 33147
Tel: (305) 673-1123
Fax: (305) 673-8713
Email: vistasouth@vistacs.com

All questions regarding electricity, Audio/Visual equipment, telecommunications, photography, and floral for use in your booth should be directed to the appropriate service contractor shown within.

Included in this service kit are order forms for various items you may require for your exhibit. **Vista forms are to be returned to our office and the others to the specific contractor who is providing the service.** Please review and submit your order forms as early as possible.

Your booth is equipped with the following inventory. Additional equipment is available on the forms enclosed:

8' High Back Wall - Grey	1 - 6' Draped Table - Grey
3' High Side Rails - Grey	1 - Wastebasket
1 - 7" x 44" ID Sign	2 - Side Chairs

Please Note: The exhibit floor is NOT carpeted.

		EXHIBIT AREA INSTALLATION & DISMANTLE
World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	

Exhibit Area Installation & Dismantle

Set-up Dates & Times

Friday May 29, 2015 6:00am-Noon

Note: Booths 20 x 20 or larger may move-in on May 28, 2015 at 1:00pm-11:00pm.

***Smaller booths require approval. Please email info@worldvaporexpo.com

All prefabricated displays must be set and empty crates tagged for storage by 10:00am on Friday, May 29, 2015.

Exhibit Dates & Times

Friday May 29, 2015 Noon-6:00pm

Saturday May 30, 2015 10:00am-5:00pm

Sunday May 31, 2015 10:00am-4:00pm

Dismantle Dates & Times

Sunday May 31, 2015 4:00pm-9:00pm

Please Note: Freight not picked up by 8:00pm on Sunday, May 31, 2015 will be re-routed through the house carrier.

		LIMITS OF LIABILITY & RESPONSIBILITY
World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	

Limits of Liability and Responsibility

1. Vista Convention Services South shall not be responsible for damage to be uncrated materials, material improperly packed, or concealed.
2. Vista Convention Services South shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.
3. Vista Convention Services South shall not be responsible for loss, theft or disappearance of materials before they are picked up from exhibitors' booth for reloading after the show. Bill-of-Lading covering outgoing shipments, which are furnished by Vista Convention Services South to exhibitor, will be checked at time of actual pick-up from booth and corrections made where discrepancies occur.
4. Vista Convention Services South shall not be responsible for any loss, damage or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond its control.
5. Vista Convention Services South liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event Vista Convention Services South maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment, whichever is less.
6. Vista Convention Services South shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
7. The consignment or delivery of a shipment to Vista Convention Services South by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.

		<p>PAYMENT POLICIES</p>
<p>World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A</p>	<p>6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM</p>	<p>DEADLINE DATE: THURSDAY, MAY 14, 2015</p>

Payment Options

We offer three convenient ways for you to pay for furniture and carpet rentals, material handling, signs and other services provided by Vista Convention Services South in our role as the Official Contractors for this show.

1. All checks must be in U.S. funds drawn on a U.S. bank

2. Advance Payment by Company Check

Attach check to order forms. Additionally, although you may choose to pay by company check or cash for charges incurred at show site, we require your signed Payment and Credit Card Charge Authorization Form to be on file with Vista Convention Services South in advance to guarantee payment. Please make all checks payable to Vista Convention Services South.

3. Wire Transfer in U.S. Funds

Bank information call Vista Convention Services South (305) 673-1123 or e-mail: vistasouth@vistacs.com

Wire transfers must be initiated and confirmed at least two weeks before move-in.

Wire transfers must include the show name, company name and booth number.

Due to various processing fees we incur from banks clearing wire transfers into our accounts, Vista Convention Services South will charge the following fees:

Domestic incoming wire transfer fee: \$25.00

International incoming wire transfer fee: \$35.00

4. Credit Card

Use MasterCard, VISA or American Express. To accept charges, you must complete the PAYMENT AND CREDIT CARD CHARGE AUTHORIZATION form on the following page. For discount rates to apply, Vista Convention Services South must receive this form by **THURSDAY, MAY 14, 2015.**

Showsite Orders

To save money, take advantage of the pre-show discounts by ordering as many of your requirements as possible before the Discount Deadline Date. ***For the discount prices to be in effect, your order must be received by the Discount Deadline Date, and payment must accompany your order.*** Orders received after the Discount Deadline Date or made at the Exhibitor Service Desk during the show will be billed at the "standard" prices listed on the various forms.

Payment Terms

To process your order for services and materials listed in the Exhibitor Service Manual, we require your signed Payment and Credit Card Charge Authorization Form to be on file with Vista Convention Services South in advance to guarantee payment. Invoices for outstanding balances will be available at the Exhibitor Service Desk for your review and payment. Prepayments will be indicated, and any balance due must be paid in full by cash, check or credit card upon presentation. All payment inquiries should be resolved before you leave the show.

Invoices will be distributed the last day of the show. If you have any concerns about your charges for inbound freight, installation labor, furniture or accessories, please stop by the Exhibitor Service Desk. Charges for these items may not be disputed after the show.

Additionally, Vista Convention Services South is authorized to charge the exhibitor's credit card for any charges incurred following the show, i.e. dismantle labor, outbound overtime drayage charges, etc. In these circumstances, Vista will charge the exhibitor's credit card on file, and mail an invoice to the exhibitor, outlining charges which were billed.

All charges payable in U.S. Funds only. Checks, cash, Traveler's checks, MasterCard, VISA and American Express are accepted. ***Telephone orders are not accepted.***

Cancellation Policy: Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

Please Note: All materials are on a rental basis for the duration of the show and remain the property of Vista Convention Services South.



STANDARD BOOTH FURNISHINGS & CARPET ORDER FORM

World Vapor Expo
May 29-31, 2015
Miami Beach Convention Center, Hall A

6901 NW 26TH AVE.
MIAMI, FL 33147
PHONE: (305) 673-1123 FAX: (305) 673-8713
WWW.VISTACS.COM

DEADLINE DATE:
THURSDAY, MAY 14, 2015

Rental price includes delivery to and removal from your booth.

QTY.	DISCOUNT RATES	STANDARD AMT. RATES
------	-------------------	------------------------

SEATING

Side Chair	\$43.05	\$ 58.97
Padded Stool	\$80.85	\$105.00

ACCESSORIES

Round Pedestal Table (30"h x 30"d)...	\$ 78.22	\$ 101.85
Round Pedestal Table (42"h x 30"d)...	\$101.85	\$132.30
Wastebasket.....	\$ 19.42	\$ 25.20
Easel.....	\$ 26.77	\$ 33.00
Chrome Sign Frame (22" x 28").....	\$ 68.25	\$ 78.75
Bag Holder.....	\$ 89.25	\$116.02
8' Stanchion.....	\$ 23.15	\$ 31.50
Crossbar.....	\$ 24.15	\$ 31.50
Garment Rack.....	\$ 71.40	\$ 92.92
Literature Rack.....	\$ 89.25	\$116.02

STANDARD CARPET

Price includes installation & taping front edge.

No guarantee of color match when ordering multiple carpets.

10'x 10'.....	\$116.55	\$151.41
10'x 20'.....	\$232.83	\$302.82
10'x 30'.....	\$349.33	\$454.54
10'x 40'.....	\$465.62	\$606.21
10'x 50'.....	\$582.12	\$757.62

Circle color: Blue Burgundy Gray Teal Red Black Hunter Green

CUSTOM SIZE CARPET

Price includes installation to fit booth space, protective covering, and edges taped.

INDICATE OVERALL DIMENSIONS:

____ ft. x ____ ft. (100 sq. ft. minimum) \$2.88 sq. ft. \$3.57 sq. ft. _____

Circle color: Blue Burgundy Gray Teal Red Black Hunter Green

CARPET PADDING

INDICATE OVERALL DIMENSION:

____ ft. x ____ ft. (100 sq. ft. minimum) \$1.05 ft. \$1.31 sq. ft. _____

QTY.	DISCOUNT RATES	STANDARD AMT. RATES
------	-------------------	------------------------

DRAPED DISPLAY TABLES - 30" HIGH

Price includes white vinyl top & 3 sides

Circle color: Blue Black Burgundy Purple Gray Red Teal
White Hunter Green

2' x 4' x 30".....	\$ 79.80	\$ 102.90
2' x 6' x 30".....	\$ 94.50	\$122.85
2' x 8' x 30".....	\$106.58	\$138.08
4th Side Drape 6' & 8' Only.....	\$ 36.75	\$78.75

DRAPED DISPLAY TABLES - 42" COUNTER HIGH

Price includes white vinyl top & 3 sides

Circle color: Blue Black Burgundy Purple Gray Red Teal
White Hunter Green

2' x 4' x 42".....	\$107.63	\$140.18
2' x 6' x 42".....	\$121.12	\$160.13
2' x 8' x 42".....	\$141.17	\$186.11
4th Side Drape 6' & 8' Only.....	\$ 36.75	\$78.75

UNDRAPED DISPLAY TABLES - 30" HIGH

2' x 4' x 30".....	\$44.10	\$57.75
2' x 6' x 30".....	\$52.76	\$68.78
2' x 8' x 30".....	\$63.79	\$83.21

UNDRAPED DISPLAY TABLES - 42" HIGH

2' x 4' x 42".....	\$58.28	\$75.34
2' x 6' x 42".....	\$65.89	\$85.84
2' x 8' x 42".....	\$77.44	\$101.06

DRAPED RISERS

White Vinyl

4' One Step	\$42.53	\$55.39
6' One Step	\$64.05	\$70.88

Raise & Drape Package Table to 42" high.....	\$63.00	\$78.75
---	---------	---------

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted.**CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

ALL CHARGES SUBJECT TO SALES TAX (7%)

FULL PAYMENT MUST ACCOMPANY ORDER

TOTAL ALL ITEMS ORDERED

ATTACH TO ORDER RECAP & CREDIT CARD AUTHORIZATION FORM

ENTER TOTAL

Company Name _____	Booth # _____
Street Address _____	Phone # _____
City _____ State _____ Zip _____	Fax# _____
Ordered by (Print or Type) _____	E-Mail _____
Signature _____	Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES SOUTH BEFORE DEADLINE DATE

		<p align="center">BOOTH CLEANING ORDER FORM</p>
<p align="center">World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A</p>	<p align="center">6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM</p>	<p align="center">DEADLINE DATE: THURSDAY, MAY 14, 2015</p>

BOOTH CLEANING RATES

Please indicate your requirements:

- ☐ Daily - Vacuuming.....\$.32 per sq. ft.
- ☐ Once - Vacuuming before initial opening.....\$.37 per sq. ft.

Calculate Total:

Size of booth: _____ x _____ = _____ sq. ft. x rate: _____ x No. Of Days: _____ = \$ _____

(Minimum charge: 100 Sq. Ft. Per Day)

Price is based on total square footage of your booth space.

NOTE: All rental carpets are delivered clean to your booth space. However, during set-up, the carpet can become spoiled. We suggest you order cleaning service at least once prior to show opening.

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted.
CANCELLATION POLICY: Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

FULL PAYMENT MUST ACCOMPANY ORDER
TOTAL ALL ITEMS ORDERED
ATTACH TO ORDER RECAP & CREDIT CARD AUTHORIZATION FORM
ENTER TOTAL

Company Name _____	Booth # _____
Street Address _____	Phone # _____
City _____ State _____ Zip _____	Fax# _____
Ordered by (Print or Type) _____	E-Mail _____
Signature _____	Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES SOUTH BEFORE DEADLINE DATE



VCS MODULAR RENTAL UNITS ORDER FORM

World Vapor Expo
May 29-31, 2015
Miami Beach Convention Center, Hall A

6901 NW 26TH AVE.
MIAMI, FL 33147
PHONE: (305) 673-1123 FAX: (305) 673-8713
WWW.VISTACS.COM

DEADLINE DATE:
THURSDAY, MAY 14, 2015

□ VCS TableTop

Unit contains

- Lit Header - 70"x8"
- 6' Draped Table
- White Foamcore or Grey Velcro panel
- Vinyl Header
- Custom Graphics Available

Price \$500.00



□ VCS 10G

Unit contains

- Custom Header 10.5"x117"
- 3-Graphic Panels (Panel size - 38 1/4"x 87")
- 2 -Arm Lights

Price \$1,000.00



Optional Rental Accessories

Qty	Item	Price	Total
___	Side Rail (each)	\$107.10	\$___

Extra Shelves

Qty	Item	Price	Total
___	1 - Shelf & 2 - Brackets	\$50.00	\$___

□ VCS 20G

Unit contains

- 2-Custom Headers 10.5"x117"
- 6-Graphic Panels (Panel Size - 38 1/4"x87")
- 4-Arm Lights

Price \$1,900.00



□ Lockable Counters (White only)



Qty	Item	Price	Total
___	40"L x 42"H x 22"W	\$250.00	\$___
___	80"L x 30"H x 22"W	\$350.00	\$___

**Custom units available.
Please call for pricing.**

Sample pictures are of a 30" counter.

All graphics must be sent per the graphic guidelines and sized according to the dimensions stated above.

Header Copy:

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted.
CANCELLATION POLICY: Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

ALL CHARGES SUBJECT TO SALES TAX (7%)
FULL PAYMENT MUST ACCOMPANY ORDER
TOTAL ALL ITEMS ORDERED
ATTACH TO ORDER RECAP & CREDIT CARD AUTHORIZATION FORM
ENTER TOTAL

Company Name _____ Booth # _____
Street Address _____ Phone # _____
City _____ State _____ Zip _____ Fax# _____
Ordered by (Print or Type) _____ E-Mail _____
Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES SOUTH BEFORE DEADLINE DATE



SPECIAL SIGNS ORDER FORM

World Vapor Expo
May 29-31, 2015
Miami Beach Convention Center, Hall A

6901 NW 26TH AVE.
MIAMI, FL 33147
PHONE: (305) 673-1123 FAX: (305) 673-8713
WWW.VISTACS.COM

DEADLINE DATE:
MONDAY, MAY 18, 2015

Qty	Size	Digital Prints Advance Prices	Digital Prints after Deadline Price	Amount
_____	7" x 44"	\$35.00	\$43.75	\$_____
_____	14" x 22"	\$50.00	\$62.50	\$_____
_____	22" x 28"	\$75.00	\$93.75	\$_____
_____	28" x 44"	\$105.00	\$131.25	\$_____
_____	1 Meter x 8'	\$175.00	\$218.75	\$_____

1. Easel back applied to sign quoted upon request.
 2. All prices are for single sided-double sided quoted upon request.
 3. Special sizes and materials quoted upon request.
- Delivery time is not guaranteed on orders placed at showsite.
 - **All orders must be received ten days before show opens. Orders after Deadline Date will be subject to an additional 25% fee.**
 - Please utilize one of the following programs: Adobe Acrobat Professional 8.0, Adobe Illustrator CS5, Photoshop CS5, or Adobe InDesign CS5. For further details, refer to the Graphic Guidelines page.

Vertical

Horizontal

Color of
Background

Color of
Lettering

Please type desired copy below or attach a separate sheet

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted.
CANCELLATION POLICY: Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

ALL CHARGES SUBJECT TO SALES TAX (7%)
FULL PAYMENT MUST ACCOMPANY ORDER
TOTAL ALL ITEMS ORDERED
ATTACH TO ORDER RECAP & CREDIT CARD AUTHORIZATION FORM
ENTER TOTAL

Company Name _____ Booth # _____
Street Address _____ Phone # _____
City _____ State _____ Zip _____ Fax# _____
Ordered by (Print or Type) _____ E-Mail _____
Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES SOUTH BEFORE DEADLINE DATE

		<p>GRAPHIC GUIDELINES</p>
<p>World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A</p>	<p>6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM</p>	<p>DEADLINE DATE: MONDAY, MAY 18, 2015</p>

GUIDELINES FOR SUBMITTING GRAPHICS

Vista Convention Services- Design/ Graphics Department/ Miami, Florida

Vista Convention Services

6901 NW 26th Ave.
Miami, FL 33147
Tel: (305) 836-3698
Fax: (786) 621-3536
E- Mail: Vistasigns2012@gmail.com

We can accept graphic files created with the following programs:

- ⇒ Adobe Acrobat Professional 8.0
- ⇒ Adobe Illustrator CS5
- ⇒ Photoshop CS5
- ⇒ Adobe InDesign CS5

We prefer to work with **Adobe Acrobat high resolution PDF files**.

If possible, we prefer artwork saved as **vector files**, which can be resized without losing resolution.

ALL vector files MUST have fonts converted to outlines or curves.

Any bitmapped or raster files, such as .tif, .bmp, .jpeg, must be of sufficient resolution to print properly at the intended dimensions. Such resolution should be no less than 300 dpi. If uncertain as to requirements please consult us before sending files (*No bleeds needed on printable files)

Files which have been created for web publication or logos which are scanned from letterheads are NOT accepted for large format digital printing.

We are not responsible for spelling mistakes on text or low resolution images sent by clients. A fee applies for replacing the sign.

Color Matching

Please provide a method for us to accurately reproduce the colors you require for your graphics. Colors specified using the

Pantone ® color matching system is the preferred method.

Sending Files

Files which are not overly large can be sent by e-mail. If you have a FTP site we could download the file if you send the information we need. Otherwise we will accept files sent on a CD. **When preparing files please be sure to save all text as curves or outlines and/or include all the fonts which you have used to create your files (true or open type font only).** If you have questions, please contact us before sending your files.



SHOWCASE ORDER FORM

World Vapor Expo
May 29-31, 2015
Miami Beach Convention Center, Hall A

6901 NW 26TH AVE.
MIAMI, FL 33147
PHONE: (305) 673-1123 FAX: (305) 673-8713
WWW.VISTACS.COM

DEADLINE DATE:
THURSDAY, MAY 14, 2015



FULL VISION



HALF VISION



QUARTER VISION

The above Counter Cases are 38" High - 20" Deep, Light and Locks (Electrical Outlet NOT included)

Regular Wall Case - 84" High



See-Through Wall Case - 84"

Both wall cases are 18" Deep, Adjustable Glass Shelves, Glass Sliding Doors & Light, Walnut Finish (Electrical Outlet NOT included)

Please indicate your requirements:

Qty	Type of Showcase	Price - Each	Amount
_____	6' Full Vision	\$396.75	\$_____
_____	6' Half Vision	\$396.75	\$_____
_____	6' Quarter Vision	\$396.75	\$_____
_____	6' Regular Wall Case	\$447.75	\$_____
_____	6' See through Wall Case	\$566.50	\$_____

Please note: All showcase orders received after the deadline date will be charged an additional 30% Rental price includes delivery to and removal from your booth space.

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted.
CANCELLATION POLICY: Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

ALL CHARGES SUBJECT TO SALES TAX (7%)
FULL PAYMENT MUST ACCOMPANY ORDER
TOTAL ALL ITEMS ORDERED
ATTACH TO ORDER RECAP & CREDIT CARD AUTHORIZATION FORM
ENTER TOTAL

Company Name _____ Booth # _____
Street Address _____ Phone # _____
City _____ State _____ Zip _____ Fax# _____
Ordered by (Print or Type) _____ E-Mail _____
Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES SOUTH BEFORE DEADLINE DATE

		<p>SUSPENDED SIGN HANGING ORDER FORM</p>
<p>World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A</p>	<p>6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM</p>	<p>DEADLINE DATE: THURSDAY, MAY 14, 2015</p>

VISTA Convention Services South reserves the right to assemble, install, and dismantle “Hanging Signs” non-electrical with approved devices and type of cable to safely hang sign.

- * All signs must be approved by Show Management, prior to hanging.
- * **All sign orders must be received in Advance of Deadline Date. All orders received after the deadline date will be charged an additional 25%. Orders received at the Service Desk are subject to availability and a 25% surcharge.**
- * Complete plans must be provided and forwarded to VISTA - SOUTH together with the completed Suspended Sign Hanging Order Form.

RATES FOR HANGING NON-ELECTRICAL SIGNS:

If sign requires assembly, dismantle, installation of supporting devices or hoisting cable, work will be done on a Time and Material basis. **There will be a minimum charge of 1 hr. per crew on Installation and 1 hr. minimum charge per crew on dismantle.**

HIGH LIFT AND CREW - Three (3) man crew required

Straight Time \$339.15 per hr. - 3 man crew and lift.
8:00 AM - 4:30 PM Monday through Friday

Overtime
Before 8:00 AM and after 4:30 PM \$425.20 per hr. - 3 man crew and lift.
Monday thru Friday, and all hours on Saturday and Sunday

Doubletime
All Holidays \$523.80 per hr. - 3 man crew and lift.

THE FOLLOWING INFORMATION MUST BE COMPLETED FOR THE ACCURATE HANGING OF SIGN:

TYPE OF SIGN: ___ Wood ___ Metal ___ Cloth Banner ___ Other
 SIZE OF SIGN: ___ Height ___ Length ___ Width ___ Weight
 SHAPE OF SIGN: ___ Square ___ Rectangle ___ Circle ___ Triangle ___ Other _____
 NUMBER OF FEET FROM FLOOR TO TOP OF SIGN _____
 NUMBER OF FEET IN FROM FRONT OF BOOTH _____
 NUMBER OF FEET IN FROM LEFT EDGE OF SIGN _____

PAYMENT POLICY: Invoices must be settled at the service desk prior to show closing. No telephone orders accepted. All charges Payable in U.S. funds only. Check, cash, traveler's checks, VISA, MasterCard and American Express are accepted.

Company Name _____										Booth _____											
Street Address _____															Phone # _____						
City _____										State _____					Zip _____		Fax# _____				
Ordered by (Print or Type) _____															E-Mail _____						
Signature _____															Title _____						
CREDIT CARD: <input type="checkbox"/> M/C <input type="checkbox"/> VISA <input type="checkbox"/> AMEX		ACCOUNT NUMBER:																		EXPIRATION DATE:	
CARDHOLDERS SIGNATURE:										CARDHOLDERS NAME:											

		<p>INTENT TO USE NON- OFFICIAL CONTRACTORS</p>
<p>World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A</p>		<p>DEADLINE DATE: THURSDAY, MAY 14, 2015</p>

Intent to Use Non-Official Contractors

A Non-Official Contractor is: Any individual who is not a full-time permanent employee of an exhibiting firm, who is providing a service to an exhibitor on-site at the convention facility and does not represent one or more of the official contractors.

1. Exhibitors who choose to use a Non-Official Contractor must complete and sign this form. It must be received at Vista Convention Services South no later than the **Deadline Date** shown above. No extensions or exceptions will be granted after the published deadline.
2. The Non-Official Contractor must provide Vista Convention Services South with a valid and current Certificate of Insurance naming Vista Convention Services South as the Certificate Holder. This certificate must be received no later than the **Deadline Date** shown above. No extensions or exceptions will be granted after the published deadline.
3. Failure to provide Vista Convention Services South with the above items 1 and 2 will result in said firms being required to hire installation and dismantling labor from Vista Convention Services South. Non-official contractors will be able to provide supervision only.
4. All representatives of the Non-Official Contractors must obtain an "Exhibit Crew" badge at Vista Convention Services South Labor Desk.

Exhibiting Firm: _____ **Booth #:** _____

Authorized Name & Title: _____

Authorized Signature: _____

Full Name of Non-Official Contractor: _____

Complete Address: _____

City, State: _____ **Zip Code:** _____

Phone Number: _____ **Fax Number:** _____

Certificate of Insurance Included: ☐ Yes ☐ No

Non-Official Contractor "Show Site" Representative: _____

Type of Service to Be Performed: _____

Retain one copy for your files.

		LIMITS OF LIABILITY & RESPONSIBILITY FOR LABOR
World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	

Limits of Liability and Responsibility for Labor

1. Vista Convention Services South shall not be responsible for damage to be uncrated materials, material improperly packed, or concealed.
2. Vista Convention Services South shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.
3. Vista Convention Services South shall not be responsible for loss, theft or disappearance of materials before they are picked up from exhibitors' booth for reloading after the show. Bill-of-Lading covering outgoing shipments, which are furnished by Vista Convention Services South to exhibitor, will be checked at time of actual pick-up from booth and corrections made where discrepancies occur.
4. Vista Convention Services South shall not be responsible for any loss, damage or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond its control.
5. Vista Convention Services South liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event Vista Convention Services South maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment, whichever is less.
6. Vista Convention Services South shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
7. The consignment or delivery of a shipment to Vista Convention Services South by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.

 <p>World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A</p>	 <p>6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM</p>	<p>LABOR ORDER FORM</p> <p>DEADLINE DATE: THURSDAY, MAY 14, 2015</p>
---	---	---

Display Labor for Installation and Dismantling of Exhibits

Display Labor Rates:

Straight Time	Overtime
\$63.40 per hour	\$95.10 per hour
One hour minimum per worker	One hour minimum per worker
Thereafter 1/2 hr. increments	Thereafter 1/2 hr. increments
ST: 8:00AM to 3:30PM	OT: Before 8:00AM and after 3:30PM
Monday through Friday	Monday through Friday and all hours on Saturday and Sunday

ALL LABOR ORDERS RECEIVED AFTER THE ABOVE SPECIFIED DEADLINE DATE WILL BE CHARGED AN ADDITIONAL 25%

PLEASE NOTE: 8:00 AM is the only guaranteed starting time. All the other orders will be filled as labor is available. **All labor must be signed in/out at the Service Desk.** Exhibitors not checked in by their requested starting times are subject to a 1 hour minimum charge per man ordered, unless we received written cancellation 24 hours prior to starting time.

Please indicate the type of labor requested:

____ **PLAN A - EXHIBITOR'S SUPERVISION** - All work performed must be under the supervision of the Exhibitor.

	No. Men	Date	Time	Approx. Hours
Set-up				
Dismantle				

____ **PLAN B - VISTA CONVENTION SERVICES SUPERVISION** - Hourly rate plus 35% Supervision Charge/Minimum \$35.00

Name of Carrier _____ # Crates _____ Cartons _____ Skids _____

Shipped to: ____ Warehouse ____ Showsite ____ Display Includes Carpet ____ Vista's Rental Carpet

SET-UP DIAGRAMS MUST BE INCLUDED WITH LABOR ORDER PLAN B: VISTA SUPERVISION

After Dismantle Return Display To (Shipping Address): _____

VIA: _____

Vista shall not be responsible for damage, loss, or theft of display installed and/or dismantled under our Supervision. Vista shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booths for reloading after the show.

PAYMENT POLICY: CREDIT CARD INFORMATION MUST BE ON FILE FOR SET-UP & DISMANTLE LABOR ORDERS

Company Name _____		Booth _____	
Street Address _____		Phone # _____	
City _____	State _____	Zip _____	Fax# _____
Ordered by (Print or Type) _____		E-Mail _____	
Signature _____		Title _____	
CREDIT CARD: <input type="checkbox"/> M/C <input type="checkbox"/> VISA <input type="checkbox"/> AMEX ACCOUNT NUMBER:			
CARDHOLDERS SIGNATURE: _____		CARDHOLDERS NAME: _____	

MAIL OR FAX TO VISTA CONVENTION SERVICES SOUTH



VEHICLE SPOTTING ORDER FORM

World Vapor Expo
May 29-31, 2015
Miami Beach Convention Center, Hall A

6901 NW 26TH AVE.
MIAMI, FL 33147
PHONE: (305) 673-1123 FAX: (305) 673-8713
WWW.VISTACS.COM

DEADLINE DATE:
THURSDAY, MAY 14, 2015

Vehicle Spotting Rates are for vehicles that are to be displayed that must be driven or towed to the booth space.

**Spotting fee for vehicle driven under its
own power:**

\$100.00 Round Trip
(per vehicle)

**Spotting fee for vehicle that must
be towed without power:**

\$150.00 Round Trip
(per vehicle)

**ALL VEHICLES MUST CHECK IN AT THE STAGING AREA BEFORE PROCEEDING TO THE
LOADING DOCK!**

Please provide the following information:

Name of Carrier _____ # of Vehicles _____

Driven _____ # Towed _____

Delivery Vehicle: Van _____ Flat Bed _____ 24' _____ 48' Trailer _____

Delivery Date _____ Time _____

Company Name _____ Booth # _____

Street Address _____ Phone # _____

City _____ State _____ Zip _____ Fax# _____

Ordered by (Print or Type) _____ E-Mail _____

Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES SOUTH

		POV ORDER FORM
<p style="text-align: center;">World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A</p>	<p>6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM</p>	<p>DEADLINE DATE: THURSDAY, MAY 14, 2015</p>

Personally Owned Vehicles

Vista Convention Services South will provide labor to unload Personally Owned vehicles (station wagons, mini vans, SUV's, etc.) at Showsite only on the following days and times:

The rate for this service is **\$100.00 per vehicle, one way, 500 lbs. maximum**. Exhibitors may carry in their own freight (NO PERSONALLY OWNED FLAT CARTS, PALLET JACKS, etc. - **HAND CARRY ONLY**) and will not be subject to Material Handling charges unless exhibitor requires use of dollies, flat carts, or pallet jacks.

Unloading of Pallets

Pallet rate for trucks on-site from the dock to the booth is \$ 85.00 up to 1000 lbs.
One way dock height. (must be able to unload at the dock)

_____ **POV- 500LBS MAX AT \$100.00 EACH WAY**

_____ **NUMBER OF PALLETES TO BE UNLOADED AT \$85.00 EACH PALLET EACH WAY
WEIGHING 1000LBS MAX**

**THIS AUTHORIZATION MUST BE COMPLETED BELOW AND SENT TO VISTA CONVENTION SERVICES SOUTH
BEFORE POV SHIPMENTS CAN BE HANDLED.**

Company Name _____						Booth _____							
Street Address _____						Phone # _____							
City _____				State _____		Zip _____		Fax# _____					
Ordered by (Print or Type) _____						E-Mail _____							
Signature _____						Title _____							
CREDIT CARD: <input type="checkbox"/> M/C <input type="checkbox"/> VISA <input type="checkbox"/> AMEX		ACCOUNT NUMBER:										EXPIRATION DATE:	
CARDHOLDERS SIGNATURE:								CARDHOLDERS NAME:					

		<p style="text-align: center;">UNION JURISDICTIONS</p>
<p style="text-align: center;">World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A</p>		

6901 NW 26TH AVE.
MIAMI, FL 33147
PHONE: (305) 673-1123 FAX: (305) 673-8713
WWW.VISTACS.COM

Union Jurisdictions

Exhibit Labor Jurisdictions

Union exhibit labor claims jurisdiction for the installing, dismantling, and cleaning of prefabricated exhibits and displays when this work is done by persons other than fulltime company personnel. Labor may be employed by completion of labor forms enclosed in the exhibitor kit. They are not required to put your products on display, to open cartons containing your products, nor to perform testing, maintenance, or repairs on your products. If, however, you hire any laborer to assist you, it should be through the Official Contractor.

Freight Handling Jurisdiction

Vista Convention Services South has the responsibility of receiving and handling all exhibits material and empty crates for a fee as published on the enclosed Material Handling page. It is their responsibility to manage docks and schedule vehicles for the smooth and efficient move in and move out of the exhibition. Vista Convention Services South will not be responsible, however, for any materials, they do not handle. Vista Convention Services South will have complete control of the loading dock at all times. If you wish to unload or load you must report to the Vista Convention Services South Service Desk. Do not proceed to the docks until told to do so.

Vehicle must not be left to unattended at the loading areas. Any unattended vehicles will be towed away at owner's expense.

The Fire Marshal absolutely prohibits the storage of empty containers in the exhibit hall. Arrangements are available with Vista Convention Services South to store empty crates. Please refer to the Material Handling and Shipping Information pages for more information.

Gratuities

Tipping is expressly prohibited. This includes such practices as giving money, merchandise, or other special consideration for services rendered. Do not give coffee breaks other than mid-morning and mid-afternoon, when the union has a paid break. Any attempt to solicit a gratuity by an employee for any service should be reported immediately to the Exhibit Manager and Vista Convention Services South.

In General

Craftsmen at all levels must be instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. All questions originated by labor are to be expressed only to Vista Convention Services South and/or the Exhibit Manager. Exhibitors are asked to refrain from voicing labor complaints directly to craft personnel. Any questions regarding contract labor should be directed to the Exhibit Manager or Vista Convention Services South.

		MATERIAL HANDLING SERVICES & RATES
World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	DEADLINE DATE: THURSDAY, MAY 21, 2015

Material Handling Services & Rates

Rates include all labor and equipment required to unload shipment, store up to 30 days in advance at the warehouse address, deliver to booth, handle empty containers to and from storage and remove shipment from booth for reloading onto outbound carriers. ***Please note: 200lbs. minimum for this service.***

Per CWT (100 lbs.) <i>Minimum charge (200 lbs.)</i> Warehouse Rate <u>\$56.50</u> Showsite Rate <u>\$61.50</u>	<u>Crated and/or Skidded Floor Load Shipments</u> These <u>round trip rates</u> apply to crated and/or floor load shipments that can be unloaded at the dock without additional handling (such as ground loading, side door loading, constricted space loading, designated piece loading or stacked shipments) required.
Per CWT (100 lbs.) <i>Minimum charge (200 lbs.)</i> Warehouse Rate <u>\$84.00</u> Showsite Rate <u>\$89.00</u>	<u>Uncrated, Unskidded, Wrapped Shipments and Crated Shipments Requiring Special Handling</u> These <u>round trip rates</u> apply to uncrated, unskidded or wrapped shipments. These rates also apply to shipments that are loaded and charged by cubic space and/or packed in such a manner to require additional handling (such as ground loading, side door loading, constricted space loading, designated piece loading or stacked shipments). FedEx and UPS are included in this category due to their delivery procedures and documentation.
Per CWT (100 lbs.) A 25% surcharge for each occurrence will apply in addition to the above rates.	<u>Overtime Rates</u> All rates quoted above are straight time rates. All freight received at the warehouse and/or showsite that must be moved in or out of the booth before 8:00AM or after 3:30PM on weekdays or all day Saturdays, Sundays or holidays will be charged in addition to the above rates
Per CWT (100 lbs.) <i>Minimum charge (200 lbs.)</i> A 25% surcharge for each occurrence will apply in addition to the above rates.	<u>Deliveries to Warehouse AFTER DEADLINE DATE</u> Shipments received at the warehouse after 3:30PM or after the deadline date of <u>THURSDAY, MAY 21, 2015</u> will be charged in addition to the above rates.
*First Package <u>\$35.00</u> ***Each additional package \$25.00	<u>Small Package Shipments</u> Cartons and envelopes received at show site without documentation will be delivered without guarantee of piece count or conditions at this rate. Maximum weight per shipment is 50 lbs.

		SHIPPING & MATERIAL HANDLING RECAP
World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	DEADLINE DATE: THURSDAY, MAY 21, 2015

Shipping and Material Handling Recap

For complete information and descriptions on shipping and material handling refer to: SHIPPING INFORMATION, SHIPPING INSTRUCTIONS AND MATERIAL HANDLING AND SERVICE RATES forms within this Exhibitor Service Manual.

Computation of Order: When recording weight, round up to the next 100 pounds. <u>Crated and/or Skidded Floor Load Shipments</u> Warehouse We will ship _____ lbs. @ \$56.50 per 100 lbs. (200 lb. minimum/\$113.00) Showsite We will ship _____ lbs. @ \$61.50 per 100 lbs. (200 lb. minimum/\$123.00)	\$ _____ \$ _____
<u>Uncrated, Unskidded. Wrapped Shipments and Crated Shipments requiring Special Handling</u> Warehouse We will ship _____ lbs. @ \$84.00 per 100 lbs. (200 lb. minimum/\$168.00) Showsite We will ship _____ lbs. @ \$89.00 per 100 lbs. (200 lb. minimum/\$178.00)	\$ _____ \$ _____
<u>Overtime Rates</u> All rates quoted above are straight time rates. All freight received at the warehouse and/or showsite that must be moved in or out of the booth before 8:00AM or after 3:30PM on weekdays or all day on Saturdays, Sundays or Holidays will be charged a 25% surcharge for each occurrence in addition to the above rates.	
<u>Deliveries to Warehouse AFTER Deadline Date</u> Shipments received at the warehouse after 3:30PM or after the deadline date of THURSDAY, MAY 21, 2015 will be charged 25% surcharge, for each occurrence, in addition to the above rates.	
Payment Enclosed	\$ _____

We understand that your calculation is only an estimate. Invoicing will be completed from the actual weight as listed on the inbound bills of lading. Adjustments will be made accordingly. Adjustments must be paid at showsite. If you have any questions about material handling, please contact Vista Convention Services South, Exhibitor Service Department.

COMPANY NAME:

BOOTH #

Mail, Fax or Email to Vista Convention Services South at VistaSouth@vistacs.com

		<p>SHIPPING INFORMATION</p>
<p>World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A</p>		

6901 NW 26TH AVE.
MIAMI, FL 33147
PHONE: (305) 673-1123 FAX: (305) 673-8713
WWW.VISTACS.COM

Shipping Information

What you should know:

- * As an exhibitor, you are responsible for providing your carrier with proper delivery and pickup information for your materials, both in advance and at showsite.
- * Please prepay all shipping charges. Vista Convention Services South cannot accept or be responsible for collect shipments. All shipments must be accompanied by a Bill-of-Lading. Shipments received without receipts, freight bills or specified unit counts (UPS, Federal Express, personal vehicles, etc.) will be delivered to the exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by Vista Convention Services South for such shipments. Shipments without certified weight documents will be estimated by Vista Convention Services South. This estimate will be binding on both parties and no adjustments will be made after the show closes.
- * **Do not ship uncrated materials to the warehouse! Loose, uncrated or unskidded materials will be accepted at showsite only. Uncrated shipments received at showsite are charged at higher handling rates than crated, skidded or otherwise self-contained shipments.**
- * Separate mixed van shipments between crated and uncrated. Clearly identify the weights of each on the Bill-of-Lading. Otherwise, Vista Convention Services South will invoice the entire load at the uncrated rate and will be unable to adjust the charges later.
- * Select your carrier carefully. Shipments received on vehicles that cannot be unloaded at the dock are considered "special handling" and are charged at higher rates.
- * All shipments for the show received either in advance or at showsite will be charged material handling by Vista Convention Services South. Refer to the *Material Handling Service and Rates Form*.
- * All material handling rates are roundtrip and are based on incoming weights only. Overtime charges may apply under some circumstances. Please refer to the *Material Handling Service and Rates Form*.
- * If granted permission for early move-in (off-target move-in) by show management and Vista Convention Services South, the exhibitor is required to use Vista Convention Services South labor for booth installation.

Material Handling includes:

- * Storing your booth in our warehouse for up to 30 days in advance of the show. (Advance shipments only)
- * Delivering materials to your booth at showsite.
- * Removing empty containers from your booth, storing them for the duration of the show, then returning them to your booth at close of the show.
- * Moving packed and labeled materials from your booth to the dock area at close of show and reloading them on designated vehicles based on information provided on your showsite Bill-of-Lading.

Material Handling does not include:

- * Labor and/or equipment for uncrating, unskidding, assembling, position, leveling, dismantling, recrateing and reskidding machinery and/or equipment for exhibitors. Additional labor to accomplish these tasks may be ordered from the various labor order forms enclosed. Scheduling any carrier for pick up or delivery of your materials, if other than the official show carrier(s).

		<p>SHIPPING INSTRUCTIONS (INBOUND)</p>
<p>World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A</p>		<p>6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM</p>

Inbound Shipping Instructions

Freight Handling Services:

Vista Convention Services South is prepared to receive your shipment either in advance at our local warehouse or directly at the exhibit site. You may ship via the carrier of your choice.

Rates are based on the incoming weight of shipments. **For rate information, see the MATERIAL HANDLING SERVICE AND RATES order form. Vista Convention Services South must have payment before forwarding freight.**

Shipping in Advance to the Warehouse:

All advance shipments to the warehouse should be addressed/labeled as follows:

TO: World Vapor Expo
(Exhibiting Company's Name & Booth Number)
C/O VISTA CONVENTION SERVICES SOUTH
6901 NW 26th AVENUE
MIAMI, FL 33147

- To trace your shipment, please contact the Customer Service Department at (305) 673-1123.
- Shipments will be received beginning **TUESDAY, APRIL 28, 2015.**
- Shipments received after the deadline of **THURSDAY, MAY 21, 2015** will be charged an additional 25% surcharge.
- Shipments received after **3:30PM** will be charged an **overtime rate**.
- Advance warehouse receiving hours are **Monday through Friday, 8:00AM to 3:30PM**
- Carriers checking in **after 3:30PM Monday through Friday** will not be guaranteed unloading.
- Warehouse shipments will not be received on weekends or holidays.

Shipping Directly to Showsite:

All direct shipments to showsite should be addressed/labeled as follows:

TO: World Vapor Expo
(Exhibiting Company's Name & Booth Number)
Miami Beach Convention Center, Hall A
C/O VISTA CONVENTION SERVICES SOUTH
1901 Convention Center Drive
Miami Beach, FL 33139

Show site shipments will be received beginning at **10:00am-5:00pm on Thursday, May 28, 2015.**
SHIPMENTS ARRIVING AT SHOWSITE PRIOR TO THIS DATE AND TIME MAY BE REFUSED BY THE VENUE AND/OR CHARGED AN ADDITIONAL FEE.

		<p>SHIPPING INSTRUCTIONS (OUTBOUND)</p>
<p>World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A</p>		

Outbound Shipping Instructions

Shipping Outbound from Showsite

- All outbound shipments must be accompanied by an official show Bill-of-Lading.
- You may obtain show bills of lading after reviewing your invoice at showsite.
- When shipping to separate destinations, a separate Bill-of-Lading is required for each destination.
- All outbound shipments should be addressed/labeled as follows:

FROM: (Your Company Name)
BOOTH #:
SHOW NAME: World Vapor Expo
LOCATION: Miami Beach Convention Center, Hall A
TO: (Shipping Address)

- Once your shipment is packed and labeled, return your show Bill-of-Lading to the Vista Convention Services South Service Desk.
- All Bill-of-Ladings must be turned in no later than **5:00pm on Sunday, May 31, 2015.**

DO NOT LEAVE BILLS OF LADING IN YOUR BOOTH!

- Failure to turn in your show bill of lading by the designated deadline may result in additional overtimes charges and/or the rerouting of your materials.
- Be sure to confirm pickup day(s) and time(s) with your selected carrier. All outside carriers (carriers other than **UPS Tradeshow Freight Services**) must be checked in no later than **5:00pm on Sunday, May 31, 2015.**

		<p align="center">LIMITS OF LIABILITY FOR MATERIAL HANDLING</p>
<p align="center">World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A</p>		

6901 NW 26TH AVE.
MIAMI, FL 33147
PHONE: (305) 673-1123 FAX: (305) 673-8713
WWW.VISTACS.COM

Limits of Liability for Material Handling

- * Vista Convention Services South shall not be responsible for damage to uncrated materials, material improperly packed, or concealed damage.
- * Vista Convention Services South shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.
- * Vista Convention Services South shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for reloading after the show. Bill of lading covering outgoing shipments, which are furnished by Vista Convention Services to exhibitor, will be checked at time of actual pick up from booth and corrections made where discrepancies occur.
- * Vista Convention Services South shall not be responsible for any loss, damage, or delay due to fire, Acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond its control.
- * Vista Convention Services South's liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event, Vista Convention Services South's maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment; whichever is less.
- * Vista Convention Services South shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
- * The consignment or delivery of a shipment to Vista Convention Services South by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.
- * Rates are based on incoming weight only. All weights are rounded off to the next 100 weight. Each shipment received is considered separately. Freight handling charges are the responsibility of the exhibitor.
- * Exhibitors are urged to carry all-risk floater insurance covering their materials against damage, loss, and all other hazards from the time shipment is made prior to the show until shipments are received back after the show. This can generally be done by adding "riders" to existing insurance policies, often at no additional cost.
- * Empty container labels will be available at the Service Desk. Affixing the labels is the sole responsibility of the exhibitor or his representative. Vista South assumes no responsibility for removal of containers with old Empty labels, mislabeled, or valuables stored inside containers while containers are in storage.
- * Outbound shipping labels and bills of lading will be available at the Service Desk. Exhibitor or his/her representative must pack and label their exhibit material and turn in bill of lading for each shipment at the Service Desk before leaving the show. Vista will route all shipments unless a designated carrier has been assigned. If the designated carrier fails to pick up by the removal date of the show, Vista South reserves the right to route exhibit material by an alternate carrier. As a result of re-routing or handling no liability will be assumed by Vista South.

		<p>IMPORTANT FREIGHT INFORMATION</p>
<p>World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A</p>	<p>6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM</p>	

Important Freight Information

Definition of Special Handling:

“Shipments that are loaded in such a manner as to require additional labor to unload, sort, and deliver.”

Vista Convention Services South uses the following definitions in assessing Special Handling surcharges for material handling:

- ⇒ **Ground Load/Unload** - Vehicles that are not dock height preventing the use of loading docks, such as U-Hauls, flat bed trailers, double drops, etc. Situations where dock utilization is not possible will result in a Special Handling assessment.
- ⇒ **Side Door Load/Unload** - Shipments that cannot be accessed from the rear of the trailer.
- ⇒ **Constricted Space Load/Unload** - Trailers loaded "high and tight", shipments that are loaded in such a manner as to not be readily available (freight down one side of a trailer that must be bypassed to reach targeted freight).
- ⇒ **Designated Piece Load** - Driver with tape measure who requires loading crew to bring multiple pieces of freight to rear of trailer to select next piece; having to unload and reload to fit, etc.
- ⇒ **Stacked Shipments** - Shipments loaded in such a manner as to require items to be removed to ground level for delivery to booth. Loose items stacked on top of crates and/or pallets constitute special handling.
- ⇒ **Mixed Shipments** - Multiple shipments delivered together without shipment integrity; pieces for separate shipments that are loaded mixed throughout the delivery vehicle, such as UPS, FedEx, DHL, USPS.
- ⇒ **Improper delivery receipts** - Shipments that arrive without individual bills of lading, such as UPS, FedEx, DHL and USPS.

		MATERIAL HANDLING SPECIAL SERVICES
World Vapor Expo May 29-31, 2015 Miami Beach Convention Center, Hall A	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	

Material Handling Special Services

Empty Storage

Those exhibitors who elect to **hand-carry in one trip** items into the exhibit hall without the assistance of Vista Convention Services South may acquire on-site storage for empty containers based on the following rates: \$20.00 per carton and \$30.00 per fiber case. This service includes removing empties from your booth, storing them during the show and returning them to your booth after show closing. Please refer to the union regulations included in this manual.

Mobile Unit Spotting

Exhibitors authorized by show management to bring a motorized vehicle into the exhibit hall will be required to hire Vista Convention Services South supervision services at the rate of \$275.00 round-trip per mobile unit. A representative from Vista Convention Services South will escort each vehicle into and out of the exhibit facility to provide safe access and minimize liabilities.

Shipments Returned to Warehouse

At the close of show, for re-forwarding or storage, there will be an additional charge for shipments returned to our warehouse. The initial and minimum fee is \$50.00 up to the first 100 lbs. For shipments over 100 lbs, a fee of \$25.00 per cwt. on straight time and \$30.00 per cwt. on overtime will apply. Warehouse storage space is limited. Please call our Customer Service Department at (305) 673-1123 to confirm availability prior to show.

Special Rates and Services

Steel banding is available at \$1.05 per linear foot, plus one-half hour minimum labor.

UPS & FEDEX Shipments

A fee of \$75.00 will apply for all UPS & FedEx shipments going back to Vista Convention Services South Warehouse.

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

WORLD VAPOR EXPO

C/O VISTA CONVENTION SERVICES SOUTH
6901 NW 26TH AVE
MIAMI, FL 33147

FOR ADVANCE SHIPMENTS ONLY

DELIVER NO LATER THAN THURSDAY, MAY 21, 2015.
RECEIVING 8:00AM - 3:30PM, MONDAY - FRIDAY, CHECK IN BY 3:00PM

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

WORLD VAPOR EXPO

C/O VISTA CONVENTION SERVICES SOUTH
6901 NW 26TH AVE
MIAMI, FL 33147

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

WORLD VAPOR EXPO

C/O VISTA CONVENTION SERVICES SOUTH
6901 NW 26TH AVE
MIAMI, FL 33147



QUESTIONS? Email: tradeshows@eddhelms.com

**WORLD VAPOR EXPO
MAY 29-31, 2015
MIAMI BEACH CONVENTION CENTER**

ON-LINE ORDERING INSTRUCTIONS ONLY
WWW.EDDHELMSTRADESHOWS.COM
EVENT ID: 879NLGQ

ORDERS MUST BE RECEIVED BY MAY 19, 2015 TO RECEIVE THE ADVANCE RATE

THE STANDARD LOCATION FOR OUTLETS IS THE REAR OF THE BOOTH FOR IN-LINE PIPE & DRAPE DISPLAYS.
RATES QUOTED DO NOT INCLUDE LABOR AND/OR MATERIAL CHARGES FOR CONNECTING EQUIPMENT.

POWER OUTLETS			All outlets are priced at 120V single phase.		
DESCRIPTION		ADVANCE RATE	STANDARD RATE		
0 TO 500 WATTS (5 amps)		75.00	113.00		
501 TO 1000 WATTS (10 amps)		110.00	165.00		
1001 TO 1500 WATTS (15 amps)		135.00	203.00		
1501 TO 2000 WATTS (20 amps)		155.00	233.00		
24 Hour Service - An additional 50% of the subtotal					
2000 WATT MINIMUM OVER HEAD DROP ~ LIFT TIME NOT INCLUDED		155.00	233.00		
208V SINGLE AND THREE PHASE OUTLETS PLEASE CALL 305-770-8221 FOR PRICE					
480 VOLT SERVICE - CALL FOR QUOTE Transformer to boost 208V to approx. 230V - \$3.10 per amp (20 amp min.)					

STANDARD BOOTH LIGHTING		Power outlets and labor not included with lighting.	
DESCRIPTION		ADVANCE RATE	STANDARD RATE
150 Watt Flood Light on 8' Pole		72.00	108.00
Extra Fixture		30.00	45.00
ACCESSORIES			
DESCRIPTION		ADVANCE RATE	STANDARD RATE
Multi-Outlet Strip		20.00	25.00
25 Ft Extension Cord		20.00	25.00
CUSTOM & OVERHEAD LIGHTING		Quoted Upon Request	
LABOR CHARGE		Labor charges will apply for all island booths, 208V & higher services, and the installation & dismantle of power to locations other than the back of your booth (for in-line pipe & drape booths only). All additional distribution will be provided by Edd Helms electricians on a time & material basis. There is a minimum labor charge of one (1) hour for installation & a minimum (1/2 hour) for dismantle. Labor and material charges not ordered in advance will be charged to the credit card on file <u>after installation</u> .	
MINIMUM LABOR CHARGE IS 1 HOUR		RATE PER HOUR	
Monday - Friday (Except Holidays) 8:00 am - 4:30 pm		\$75.00	
Monday - Friday 4:30 pm - 8:00 am, All Day Saturdays, Sundays & Holidays		\$150.00	
ELECTRICAL DIAGRAMS			
ALL ISLAND BOOTHS AND ORDERS FOR MULTIPLE OUTLET LOCATIONS MUST SUBMIT A SCALED FLOORPLAN SHOWING DIMENSIONS TO OUTLETS, SURROUNDING BOOTH #'S FOR ORIENTATION PURPOSES & LOCATION(S) FOR MAIN POWER BOX. EMAIL TO TRADESHOWS@EDDHELMS.COM OR FAX TO 305-770-8298.			

ON-LINE ORDERING INSTRUCTIONS ONLY

1. GO TO WWW.EDDHELMSTRADESHOWS.COM
2. CREATE USER NAME & PASS WORD OR SKIP LOGIN & REGISTER AS A GUEST.
3. ENTER EVENT ID: 879NLGQ
4. CLICK YES TO TERMS & CONDITIONS IN RED & PROCEED WITH ORDER.

***** IF YOU WISH TO PAY BY CHECK PLEASE CALL OUR OFFICE AT 305-653-2520*****

WWW.EDDHELMSTRADESHOWS.COM ~ EVENT ID: 879NLGQ

PLEASE CONTACT US AT TRADESHOWS@EDDHHELMS.COM OR 305-653-2520 IF YOU REQUIRE ASSISTANCE.

OFFICIAL TECHNOLOGY RENTAL ORDER FORM



QTY	LARGE LED & LCD DISPLAYS - Include Desk Stand	PRICE	TOTAL
	90" LED Display (16:9)- Includes Speakers	\$2,275.00	
	80" LED Display (16:9) - Includes Speakers	\$1,905.00	
	65" LED Display (16:9) - Includes Speakers	\$1,335.00	
	55" LED Display (16:9) - Includes Speakers	\$920.00	
	46" LED Display (16:9) - Includes Speakers	\$735.00	
	40" LED Display (16:9) - Includes Speakers	\$510.00	
	32" LED Display (16:9) - Includes Speakers	\$335.00	
	72" Dual Post Stand for 32" and Larger being used with SSR Display	\$100.00	
	Spandex Wrap for Dual Post Floor Stand	\$35.00	
	Accessory Shelf for Dual Post Stand to hold VCR, DVD, Laptop etc.	\$30.00	

QTY	TOUCH SCREEN LCD DISPLAYS	PRICE	TOTAL
	65" LED Touch Screen Overlay w/ monitor	\$2,670.00	
	55" LED Touch Screen Overlay w/ monitor	\$1,840.00	
	46" LED Touch Screen Overlay w/ monitor	\$1,470.00	
	42" LED Touch Screen	\$510.00	
	40" LED Touch Screen Overlay w/ monitor	\$1,020.00	
	32" LED Touch Screen Overlay w/ monitor	\$670.00	

QTY	TABLE TOP LCD DISPLAYS	PRICE	TOTAL
	27" LCD Widescreen Display (16:9)	\$210.00	
	24" LCD Widescreen Display (16:9)	\$155.00	
	20" LCD Display (4:3)	\$45.00	
	19" LCD Display (4:3)	\$35.00	
	Apple 23" Cinema Display	\$255.00	
	Wall Mount Bracket for 19-24" LCDs	\$25.00	
	72" Single Post Stand for 19-24" LCD Monitors being used with SSR Display	\$95.00	

QTY	HP TOUCHSMART All-In-One PC – Win Vista 64Bit Business Edition	PRICE	TOTAL
	Core 2 Duo 2.16Hz, 4GB RAM, 500GB HD, 22" Touchscreen LCD	\$275.00	
	Quad Core i7 3.4Ghz 8GB Ram 1TB 23" Touchscreen LCD (Win 7 Pro)	\$305.00	

QTY	PC DESKTOPS & LAPTOPS	PRICE	TOTAL
	Core 2 Quad, 3GHz, 8GB RAM 500GB HD, vPro, DVD-RW, Win 7 Pro	\$170.00	
	i7 QuadCore 2.93GHz, 8GB, 1TB HD, DVD-RW, Win 7 Pro	\$235.00	
	HP Probook 65706 i5 2.5ghz 8GB RAM 500GB HD 15.6" LED	\$190.00	
	i7 Quad Core, 2.2GHz, 16GB RAM, 500GB HD, DVDRW, 15" Screen, Win7Pro	\$210.00	

QTY	APPLE EQUIPMENT	PRICE	TOTAL
	Apple 21" IMAC Intel i5 2.7ghz 4GB 500GB	\$415.00	
	Apple 27" LED Thunderbolt Display	\$270.00	
	Apple 27" IMAC Intel Core i5 Quad 2.7ghz 8GB 1TB	\$440.00	
	Apple Mac Mini i5 Core 2.3ghz 2GB 500GB	\$155.00	
	Apple 15.4" MacBook Pro i7 Quadcore 2.3 GHz 4GB 500GB	\$290.00	
	Apple 15.4" MacBook Pro i7 QuadCore 2.4 GHz 8GB 750GB	\$310.00	

EQUIPMENT SUB TOTAL			
----------------------------	--	--	--

Show Code: WVEW0515





OFFICIAL TECHNOLOGY RENTAL ORDER FORM



QTY	VIDEO WALLS (Call for rates on other configurations)	PRICE	TOTAL
	NEC 46" LCD Video Wall Panel- Includes Wall Mount	\$1,545.00	
	NEC 55" LCD Video Wall Panel- Includes Wall Mount	\$2,060.00	
	2X2 Seamless 46" LCD Video Wall - Includes Floor Stand or Wall Mounts	\$6,180.00	
	3X3 Seamless 46" LCD Video Wall - Includes Floor Stand or Wall Mounts	\$13,905.00	
	2X2 Seamless 55" LCD Video Wall- Includes Floor Stand or Wall Mounts	\$8,240.00	
	3X3 Seamless 55" LCD Video Wall - Includes Floor Stand or Wall Mounts	\$18,540.00	



QTY	APPLE IPADS- 3G and 4G options available	PRICE	TOTAL
	Apple iPad3 WiFi 64GB	\$120.00	
	Apple iPad Locking Table Top Stand	\$30.00	
	Apple iPad Lilitab Floor Stand	\$210.00	
	Apple iPad 5 Air wifi 16GB	\$145.00	
	Graphics for iPad Kiosk	\$150-\$400	
	Mifi Hotspot Device- Activation Fee Included	\$60.00	



QTY	AUDIO VISUAL EQUIPMENT	PRICE	TOTAL
	Bluray Player	\$100.00	
	3000 Lumen Projector	\$305.00	
	5000 Lumen Projector	\$850.00	
	8' x 8' Tripod Projection Screen	\$70.00	
	7.5' x 10' FastFold Screen	\$760.00	
	1 JBL Pro 10" Powered Speaker with Stand	\$175.00	
	Booth Sound System: 2 MM Meyers Speakers w/Stands, Mixer & Wireless Mic	\$685.00	
	Wireless Mic Kit - (1) Lav, (1) HH, (1) Receiver	\$305.00	



QTY	FRIENDLYWAY KIOSKS	PRICE	TOTAL
	Friendlyway 19" Kiosk	\$720.00	

QTY	CHARGING STATIONS	PRICE	TOTAL
	Select Charging Station 15"	\$980.00	
	Deluxe Charging Station 42" Touchscreen	\$1,750.00	
	Graphics for Charging Station	\$495.00	



QTY	Office Equipment	PRICE	TOTAL
	HP Black & White Laser Printer	\$180.00	
	HP Color Laser Printer	\$320.00	
	45 PPM Black & White Copier	\$720.00	
	30 PPM Color Copier	\$820.00	

EQUIPMENT SUB TOTAL			
----------------------------	--	--	--

Show Code: WVEW0515

IF YOU DO NOT SEE WHAT YOU ARE LOOKING FOR, PLEASE CALL US AT (800) 955-5171
FOR MORE INFORMATION YOU CAN ALSO EMAIL US AT EXHIBITORSales@smartsourcerentals.com



<p>UNION & MATERIAL HANDLING FEES: All MATERIAL HANDLING & UNION LABOR costs associated with the delivery, installation and removal of equipment are the customer's responsibility and will be billed directly to the customer. Please ask your sales representative for weights and cost estimations.</p> <p>SERVICE: All rentals include 24x7 service & support.</p> <p>DAMAGE WAIVER/LOSS COVERAGE: Unless you have selected the damage waiver and loss coverage under this agreement, you are required to keep our property insured against loss by fire, theft, and other risks included in the standard form of "all risk" insurance naming us as additional insured" and "loss payee." In the event of such a loss, you agree to promptly reimburse us for the replacement cost of such property and claims for all losses and injuries caused by such property. Intentional abuse is excluded from coverage of the damage waiver and loss coverage and a filed police report must be produced for coverage to apply. Unless you have accepted our Damage Waiver Coverage, you will be responsible for the costs resulting from damage to our property including service and repair charges. Damage Waiver Coverage does not extend to misuse or intentional abuse.</p> <p>DELIVERY/PICKUP: A representative from your organization must be in the booth at the time of delivery and pickup to sign for the equipment. If a repeat delivery is required, an additional charge will apply. Any changes to scheduled delivery time within 7 days of the event will result in an additional charge.</p> <p>PAYMENT: SmartSource Rentals requires payment in full at the time your order is placed. Payment includes but is not limited to Equipment Rental, Delivery and Tax.</p> <p>CREDIT CARD: For your convenience, we will use this authorization to charge your credit card for your advance orders and any additional fees incurred as a result of on-site orders by your representatives. These fees include any services provided by SmartSource Rentals or charges we incur on your behalf.</p> <p>CANCELLATION: Cancellation of rental equipment and services must be made 7 days prior to delivery. No refunds will be made to any order where cancellation is made less than 7 days prior to delivery.</p> <p>RESPONSIBILITY: Customer is responsible for all loss and damage to equipment. All orders are subject to SmartSource Rentals standard terms and conditions. Prices are subject to change without notice.</p>	<p>EQUIPMENT SUB TOTAL FROM PAGE 1</p>	
	<p><input type="checkbox"/> BY CHECKING THIS BOX YOU ARE DECLINING THE 10.5% FEE FOR DAMAGE WAIVER & LOSS COVERAGE.</p>	
	<p>DELIVERY/SET UP & PICK UP 25% OF EQUIPMENT TOTAL (Minimum \$175)</p>	
	<p>SUB TOTAL</p>	
	<p>SALES TAX</p>	<p>7.00%</p>
	<p>SALES TAX TOTAL</p>	
	<p>TOTAL*</p>	
<p>A 25% SURCHARGE MAY BE APPLIED TO EQUIPMENT RENTED WITHIN 7 DAYS OF SHOW</p>		

PLEASE FILL IN ALL BOXES BELOW – PLEASE PRINT NEATLY OR TYPE

EXHIBITION INFORMATION		PAYMENT INFORMATION	
<p>Show Name</p> <p align="center">World Vapor Expo World 2015</p>	<p>Company Name</p>		
<p>Exhibiting Company Name</p>	<p>Billing Address</p>		
<p>Booth # & Hall/Room Name</p>	<p>City</p>	<p>State</p>	<p>ZIP</p>
<p>Show Site Contact</p>	<p>Credit Card Number</p>	<p>Exp. Date</p>	
<p>Show Site Contact Cell Phone #</p>	<p>Authorized Signature</p>		<p>Security Code</p>
<p>Setup Date & Time (2 hr Window Required)</p>	<p>Print Name</p>		
<p>Pick-up Date & Time (2 hr Window Required)</p>	<p>Email Address</p>		
<p>Ordered By</p>	<p>Phone #</p>	<p>Fax #</p>	

ORDER COMMENTS / INSTRUCTIONS

<p align="center">FAX ORDER FORM TO: (972) 692-7815</p>	<p align="center">OR EMAIL ORDER FORM TO: EXHIBITORSales@SMARTSOURCERENTALS.COM</p>
---	---

Show Code: WVEW0515

welcome



SmartSource Rentals Lead Retrieval >

Welcome to SmartSource Rentals, the largest Event Technology Provider in the US. For more than 30 years, SmartSource Rentals has delivered state-of-the-art equipment rentals and services to trade show, professional conference, and general technology markets. With 21 locations nationwide, coupled with our multi-million dollar inventory and highly-skilled staff, SmartSource Rentals delivers winning solutions everytime!



Easily capture and qualify all your leads with ease.

Lead Management from SmartSource Rentals

Swiftium Lead Retrieval Device

Wireless, handheld (Android) scanner. Uploads lead detail in real-time (as you're scanning). Leads can be accessed anytime from our secure website with a unique username/password assigned to you upon pickup/delivery of the device(s).



- Touch screen keyboard
- Free-hand notes section

EXPO! Ultra Lead Retrieval Device

Stand-alone, desktop scanner. Automatically saves lead data without downloads or Internet access. Leads can be exported from the built-in printer or saved to a USB memory stick for transfer to a PC or CRM system.

- Instant paper print-out with every scan
- Table-top unit – requires electricity



Both Devices

- Reads 2D and 1D barcodes
- Comes pre-loaded with standard qualifiers
- Has an easy-to-use interface (point & scan)
- Allows for data to be easily imported into Outlook, Salesforce.com, Goldmine, & more

Optional Accessories



Bluetooth Printer

Available only with the Swiftium Device.

Bluetooth printer that connects wirelessly to your lead retrieval scanner. It can be automatically set to print after each scan, or you can manually print individual leads or in bulk at any time. Rental includes one paper roll.



Additional Paper Rolls

Printer rental includes one paper roll.



Instant Email Blast

Available only with the Swiftium Device.

Automatically sends a pre-written email and 1 pdf attachment (optional) to every person you scan (based on the email address in the bar code).

Custom Qualifiers

Qualify leads with specific questions based on your individual company or industry needs.



Developer's Kit

Designed for clients using their own lead retrieval equipment, the Developers Kit includes a badge sample, the field layout and the delimiter information, allowing you to set up your own system.



Why Custom Qualifiers?

A huge benefit of electronic lead management is the ability to 'qualify' your leads. Not everyone at a trade show is necessarily a prospect, so a qualified lead is a much more valuable piece of information than a lead with no qualification. Get your team focused on **lead quality instead of lead quantity**, and you're already halfway home! Every lead captured should have a qualifier or note to ensure you remember the interaction when you follow-up after the show. This is critical insight into a potential customer's needs, allowing for more effective communication post-show.

Many systems contain a limited number of fixed (standard) qualifiers, such as 'Hot Lead', 'Send Literature', etc. Most systems also allow you to create your own (Custom) qualifiers. Make sure you take advantage of this valuable tool. Your qualifiers should answer some of these important questions:

- Who is the attendee?
- Why did they attend the show and/or visit your booth?
- Why is your product of interest to them? How will it address their needs?
- What differentiates your products from similar exhibitors?
- Where do they stand in the decision making process and/or when do they plan to purchase?

Some other important considerations:

- What specific product(s) were they interested in? (With all the interactions you'll have, you won't remember this after the show)
- What feature or benefit of that product specifically meets their needs?
- What, if anything, about them makes them a particularly good prospect?

Capture, Collect and Qualify Leads with Ease.



Total Technology Rental Solutions | www.SmartSourceRentals.com | 21 Locations Nationwide | 800.955.5171



[Click Here to Order Online](#)

265 Oser Avenue | Hauppauge, NY 11788
p. (800) 955-5171 | f. (917) 591-8021
e. Leads@SmartSourceRentals.com



Discount Price Deadline Date: **Friday, May 15th, 2015**
Orders Accepted Until: **Friday, May 22nd, 2015**

Lead Retrieval Order Information

Company Name: _____ Booth Number: _____
Address: _____ City: _____ State: _____ Zip Code: _____
Ordered By: _____ Date: _____ Phone: _____ Email: _____
Onsite Contact: _____ Cell: _____ Email: _____

Send Data Access Username and Password to:

Name: _____ Phone: _____ Email: _____

Email confirmation including rental agreement and credit card receipt will be sent to the orderer's email address within (1) one business day of submitting this form.
If order is not confirmed within this time period, please call (800) 955-5171.



**15% Discount
Available until
5/15/15**

Qty Total

SWIFTIUM BUNDLED PACKAGE (Android/Handheld)

Includes: (1) Swiftium Handheld Unit, Custom Qualifiers, Instant Email Blast, (1) Bluetooth Printer, Delivery, Setup, and Loss/Damage Waiver Coverage (*Does not include Service & Handling.*)

\$561 _____ \$ _____

EXPO! ULTRA BUNDLED PACKAGE (Desktop) *Electricity is required for this unit.*

Includes: (1) SmartExpo! Desktop Unit, Custom Qualifiers, (1) Extra Roll of Printer Paper, Delivery, Setup, and Loss/Damage Waiver Coverage (*Does not include Service & Handling.*)

\$425 _____ \$ _____

LEAD CAPTURE A LA CARTE PRODUCTS & ACCESSORIES

	Discount Available until 5/15/15	Orders Accepted Until 5/22/15	Qty	Total
Swiftium Lead Capture Device (Android/Handheld)	\$349	\$395	_____	\$ _____
EXPO! Ultra Lead Capture Device (Desktop)	\$319	349	_____	\$ _____
Bluetooth Printer* (Includes 1 roll of paper.) <i>*For use with Swiftium Handheld Device only.</i>	\$59	\$79	_____	\$ _____
Additional Rolls of Printer Paper	\$9	\$19	_____	\$ _____
Instant Email Blast* <i>*For use with Swiftium Handheld Device only.</i>	\$95	Not Available	_____	\$ _____
Custom Qualifiers/Questions	\$95	Not Available	_____	\$ _____
SmartSource Developer's Kit (For those using <u>their own</u> Lead Retrieval system.)	\$295	\$395	_____	\$ _____
Booth Delivery & Setup (A representative <u>must</u> be present in your booth for delivery to take place.)	\$29	\$39	<input type="checkbox"/>	\$ _____

If delivery is ordered, you must be present at the date/time specified or we cannot guarantee delivery. Forfeited deliveries will not be refunded and must be picked up from the service desk.

Delivery Date/Time: _____
2 hour window required.

Service Desk Pickup

Unless "Booth Delivery & Setup" is selected, all equipment must be picked up from the SmartSource Service Desk within (2) two hours of the show floor opening. Upon close of show, all devices and supporting equipment must be returned to the SmartSource Service Desk within (1) one hour.

No refunds made to any order cancelled within 7 days of show start. Prices are subject to change without notice. Drayage and union fees are not included. All rentals include 24/7 service and support at 800.476.9959.

☐ Unless you check the box to the left, a **10.5% Loss/Damage Waiver fee** will be added to your a la carte order. This waiver protects you from costs associated with damaged and lost equipment. If you decline this damage waiver, you are required to keep all of our property insured against theft, fire and other risks.

Subtotal: \$ _____
Service & Handling: \$ **29.00**
7.0% Tax: \$ _____
Total: \$ _____

Credit Card Payment Information

Card Number: _____
Expiration Date: _____ Code: _____
Cardholder Name: _____

Address: _____
City: _____ State: _____ Zip Code: _____
Cardholder Signature: _____

☐ Same as above.

Show Name: World Vapor Expo World | Show Venue: Miami Beach CC | Show Code: WVEW0515

Cardholder acknowledges and agrees to the Terms and Conditions available upon request and authorizes this credit card to be used as payment for this rental/ onsite additions.



265 Oser Avenue | Hauppauge, NY 11788
p. (800) 955-5171 | f. (917) 591-8021
e. Leads@SmartSourceRentals.com



Deadline Date: Friday, MAY 15TH, 2015

Custom Qualifiers/Question Order Information

Company Name: _____ Number of Devices Ordered: _____ Booth Number: _____
Address: _____ City: _____ State: _____ Zip Code: _____
Ordered By: _____ Date: _____ Phone: _____ Email: _____
Onsite Contact: _____ Cell: _____ Email: _____

Custom Qualifiers/Question Order Instruction and Detail

Please list your custom qualifiers below. Your list of custom qualifiers will be pre-programmed onto your scanner prior to pickup/delivery of your device(s) at the show.

The Following Characters May Not Be Entered As Part Of The Qualifiers:
Apostrophes ('), Slashes (/), Backslashes (\), Dots (.), Carrots (^), and Quotes (")

Maximum of 30 characters per code.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____

The following is a list of the standard qualifiers that are included with your Lead Retrieval Device.

- Specific Product/Service Need
- Plan to Purchase Within Year
- Long Term Plan to Purchase
- Budget in Place
- Decision Maker
- Project Manager
- Influences Decision
- Provide Product/Service Info
- Follow-up Email/Phone
- Setup Post-show Conference Call
- Setup Post-show Web Demo
- Setup Post-show Meeting

Show Name: World Vapor Expo World | Show Venue: Miami Beach Convention Center | Show Code: WVEW0515



265 Oser Avenue | Hauppauge, NY 11788
p. (800) 955-5171 | f. (917) 591-8021
e. Leads@SmartSourceRentals.com



Deadline Date: Friday, May 15th, 2015

Instant Email Blast Order Information

Company Name: _____ Number of Devices Ordered: _____ Booth Number: _____
Address: _____ City: _____ State: _____ Zip Code: _____
Ordered By: _____ Date: _____ Phone: _____ Email: _____
Onsite Contact: _____ Cell: _____ Email: _____

Instant Email Blast Order Instruction and Detail

SmartSource Rentals' lead retrieval systems offer the ability to generate customized emails. These emails are automatically sent to attendees upon scanning a barcoded badge containing a valid email address.

Please complete the information below. Maximum of 560 characters per email.

Email Address of Sender: _____
Ex. Noreply@smartsourcerentals.com

Subject Line of Email: _____
Maximum of 25 characters, including spaces.

Would you like to include a 1-page PDF document with this email?

☐ No

☐ Yes If yes, name of PDF document: _____
Please email this PDF document along with this form.

Email Message: *Maximum of 560 characters, including spaces.*

Show Name: World Vapor Expo World | Show Venue: Miami Beach Convention Center | Show Code: WVEW0515



Exhibitor Company Name:		Booth / Room #:	Show Name:
Billing Company Name:		Show Dates: / / To / /	
Billing Company Address:		Incentive Order Deadline: 14 Days Prior 1st Day Show Move-in	
City, State / Country, Zip:		Phone Number: () -	
Contact:		Email:	
Credit Card Number: <input type="checkbox"/> AMX <input type="checkbox"/> MC <input type="checkbox"/> Visa <div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 2px;"></div>		Expire Date(MM/YY): <div style="border: 1px solid black; width: 50px; height: 20px; margin-top: 2px;"></div>	Cell Number: () -
Credit Card Billing Address:		Credit Card Billing City, State / Country, Zip:	
Print Credit Card Holder Name(as it appears on card):		Card Holder Signature:	

A valid credit card number with signature must be on file regardless of payment method. Total payment must accompany order.

With execution of this document the Customer hereby authorizes Smart City to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the Terms and Conditions and Attachments.

View complete Terms & Conditions at www.smartcitynetworks.com/order/tc.aspx?center=047

Print Authorized Name Accepting Terms and Conditions:	Authorized Signature Accepting Terms and Conditions:
---	--

<p>Dedicated Wired Internet Routers Allowed</p> <p>Connection speeds of 3Mbps and up</p> <p>Required for:</p> <ul style="list-style-type: none"> Web Casting HD Streaming Routers(wired or wireless) <p>Includes 5 Static Public IP Addresses</p>	<p>Premium Wired Internet No wired or wireless routers</p> <p>Shared Connection speeds up to 10Mbps</p> <p>Recommended for:</p> <ul style="list-style-type: none"> Wired Cyber Cafe Social Media Feeds Multi Media Downloads <p>Includes 1 Static Private IP Address</p>	<p>Basic Wired Internet No wired or wireless routers</p> <p>Shared Connection speeds up to 1.54Mbps</p> <p>Recommended for:</p> <ul style="list-style-type: none"> Email Surfing the Internet <p>Supports 1 device only</p>
---	--	--

Important! All online orders will receive a 5% discount.

ORDER ON LINE: <https://www.smartcitynetworks.com/Order/Ordering.aspx>

*****Incentive rate applies to orders received with payment 14 days prior to 1st day of show move-in*****

1. Shared Internet Services – Routers Prohibited	QTY	Incentive	Base	On-Site	Total
a. Premium Internet Service		\$1,095	\$1,395	\$1,674	
b. Additional Devices for Premium Service		\$150	\$185	\$222	
c. Upgrade to Public IP Address for Premium Internet Service		\$199	\$299	\$358	
d. Basic Internet Service		\$695	\$895	\$1,074	
2. Dedicated Internet Services – Routers Supported					
a. Dedicated 3Mbps		\$3,495	\$4,370	\$5,244	
b. Dedicated 6Mbps		\$5,900	\$7,375	\$8,850	
c. Dedicated 10Mbps		\$7,850	\$9,810	\$11,772	
d. Upgrade to 29 Public Static IP Addresses		\$995	\$1,194	\$1,433	
Higher Bandwidth Services Available Online		www.smartcitynetworks.com/Order/Ordering.aspx			
3. Internet Equipment & Labor					
a. Switch Rental – up to 24 ports		\$185	\$225	\$270	
b. Patch Cable (up to 50') – Cat5e		\$50	\$62	\$74	
c. Labor / Floor Work – Fee Per Hour		\$125	\$125	\$125	
4. Voice Services: PBX Service – Domestic LD Included					
a. Single Line – <input type="checkbox"/> Instrument, <input type="checkbox"/> Non Dial 9, <input type="checkbox"/> Int'l LD		\$275	\$345	\$414	
b. Multi-line Phone w/ 1 main number & 1 rollover line		\$415	\$520	\$624	
c. Speaker Phone Line w/ Polycom Instrument		\$465	\$575	\$690	
5. Special Quote – Attachment A or Statement of Work (if applicable)					
6. Distance Fee of \$500 Internet / \$100 Telephone for each line outside the convention venue x (number of lines)					
For extension of 3rd party data circuits (ISDN, DSL, T-1, DS3, Ethernet) please call for quote.					
Send Completed Orders with Payment and Floor Plan To: SMART CITY NETWORKS 5795 W. Badura Avenue, Suite 110 Las Vegas, NV 89118 (888) 446-6911 FAX (702) 943-6001 csr@smartcity.com		SUBTOTAL			
		ESTIMATED 10% TAX / FEES			
		GRAND TOTAL			
For Smart City Use Only:		Customer No: 2015 - 047 -			

Network Security Declaration

Center: Miami Beach CC (047) - FL
Show: _____

Company Name: _____
Booth / Room #: _____
Customer / Ref #: 2015 - 047 -

The Network Security Policy implemented for this Facility requires Customer(s) adherence to several necessary precautions in order for Smart City to maintain a healthy, viable network for all Customers. This declaration of compliance with the security requirements as noted herein is an acknowledgement of Smart City's filtering policies and must be completed, signed by an authorized Customer representative and mailed or faxed to Smart City prior to the requested network service(s) being activated for Customer's usage.

Network Security Policy:

Smart City requires that all devices directly or indirectly accessing Smart City's network(s) have the latest virus scan software, Windows® security updates, system patches, and any other technological precautions necessary to protect the Customer(s) and others from viruses, malicious programs, and other disruptive applications. Any device(s) which adversely impacts Smart City's network(s) may cause service interruptions to Customer(s) which can lead to disconnection of the Customer's equipment from the network(s), with or without prior notice at Smart City's sole discretion. The device(s) in question will remain disconnected until all issues are adequately resolved. All charges will apply and no refunds will be given. Additional charges may apply for trouble diagnosis and / or problem resolution.

Smart City has implemented filtering policies on all Internet routers. These filters block all inbound Internet Control Message Protocol (ICMP) -- Ping, Traceroute, etc. -- destined to any Smart City Network(s). Smart City understands that Ping and Traceroute are valuable troubleshooting tools; therefore Smart City's Policy does allow ICMP (Ping & Traceroute) packets sourced from any Smart City network(s).

Further, to avoid infection by common Internet worms (Nachi, MSBlaster, LoveSAN, etc.), Smart City has implemented similar filters on the following TCP and UDP port numbers: UDP – 137, 138, 402, 1434 and TCP – 135, 139, 402, 445, 4444.

Customers requiring inbound or outbound access to any of the filtered ports, should contact a Smart City customer service representative in advance of the event with details of the specific requirements so that Smart City may consider the potential of a customized alternative.

Each Customer's business is important to Smart City and with advanced and timely notification of a Customer's needs we are confident that we can provide network services that perform as expected for all clients.

***** Please inform all show site personnel about the importance of Smart City's Network Security compliance issues *****

***** Services are activated after Smart City is in receipt of this signed declaration of compliance with our network security requirements *****

Device(s) Operating System: _____ Total # of Devices: _____

Type of Anti-Virus Software Installed: ☐ Norton ☐ McAfee ☐ Other: _____

Virus Scan Last Updated - Date: ____ / ____ / ____ Security Updates Last Performed - Date: ____ / ____ / ____

Are You Renting Computers? ☐ Yes ☐ No Rental Company Name: _____

Rental Company Contact: _____ Contact Number: _____

With execution of this document the Customer hereby attests that Customer provided equipment, which will be connected to Smart City's network(s) at the above noted Facility and Show / Event has been properly protected, contains anti-virus software, and the latest patches and security updates have been installed. Customer(s) also accepts the responsibility for the performance of Customer's equipment and understands the conditions placed on service delivery by this document as well as the potential that additional charges may be incurred should Customer's equipment be found to adversely impact Smart City's network(s) performance. The Customer acknowledges that this Network Security Declaration is part of the Customer Contract allowing Smart City to provide requested service(s) and is subject to change without notice.

Signature _____

Date _____

Printed Name _____

Title _____

Floor Plan – Communications Cable

Center: Miami Beach CC (047) - FL
Show: _____

Company Name: _____
Booth / Room #: _____
Customer / Ref #: 2015 - 047 -

Data communications cabling. Smart City is the **exclusive installer** of Data communications cabling. Smart City provides cabling to booths, within booths (under carpet and flooring) and from booth-to-booth. Fiber Optic, twisted pair (Category 5 and 6), and all other data related cabling fall under Smart City's area of expertise.

IMPORTANT!! Prior to installation of service, a complete floor plan is required. Please utilize this grid should you not have your own floor plan to send us. You may use a different floor plan for each service group (Internet, etc.) or combine all services on one floor plan. For a floor plan to be considered complete it **must** include all the information listed below (Main Distribution Location "MDL", designated location of items within the booth, surrounding booths, scale-length and width).

		Adjacent Booth or Aisle#										
Adjacent Booth or Aisle#												
		Adjacent Booth or Aisle#										

X = Main Distribution Location (**MDL**) – The originating line(s) for service, whether from overhead, a floor pocket or a column, will be delivered to a “**MDL**” before being distributed within your booth. Example: Storage area, back of booth, etc. (unless specified, the default for the “**MDL**” will be the back of the booth or at Smart City’s discretion, the most convenient location). All distribution of services to their final destination within the booth will originate from the “**MDL**”. A per line move fee will apply to relocate services within your booth after they have been engineered and / or installed.

T = Location of Telephones, Fax lines or other telecommunications equipment “T”.

I / H / PC / C = Location of primary Internet Service “I”, Hubs “H”, Patch Cables “PC” and / or Computers “C”. For Smart City to perform your floor work, you will need to indicate the location of each item you want cabled. Make sure to order your floor work, hubs, and patch cables early and in advance of the show moving in.

Orientation = The Booth or Aisle #'s surrounding your booth. A minimum of one surrounding Booth or Aisle # is required (two or more would be more helpful) for Smart City to accurately install your services.

Size = Booth dimensions (example 10x10) . **Scale** = 1 Box is equal to _____ ft.

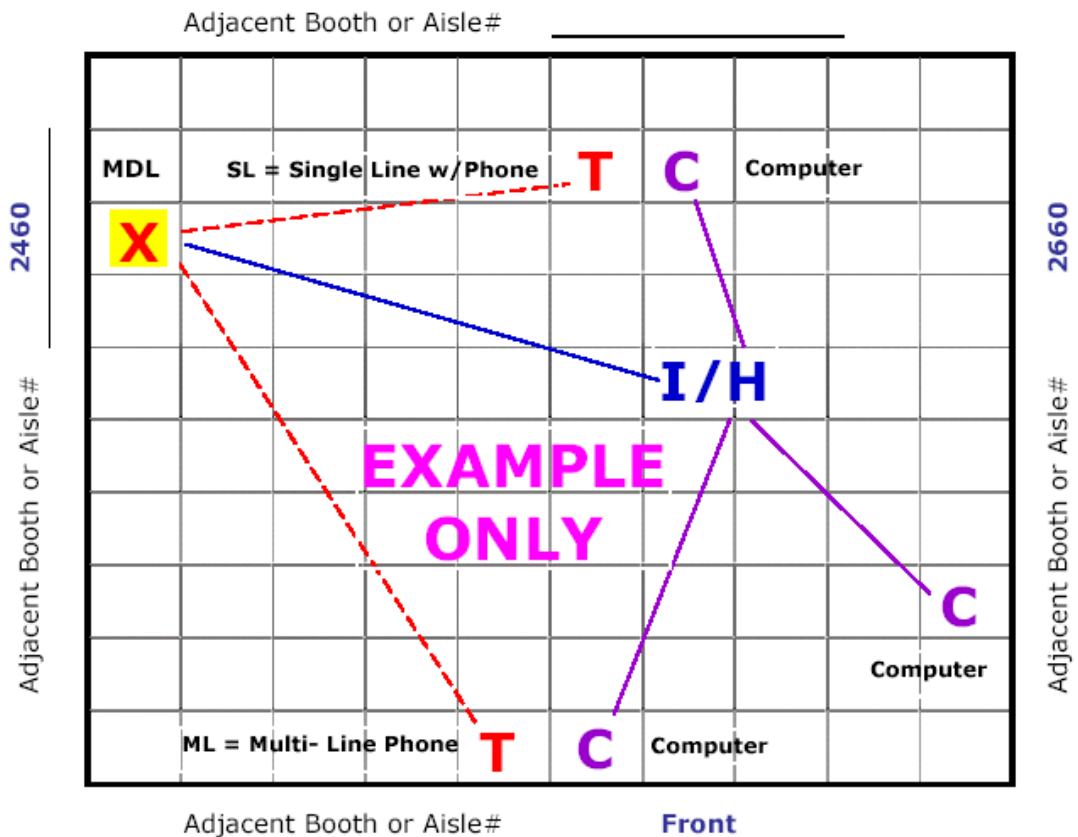
Floor Plan – Communications Cable

Center: Miami Beach CC (047) - FL
 Show: ABC EXAMPLE SHOW

Company Name: ABC EXAMPLE COMPANY
 Booth / Room #: 2 5 0 2
 Customer / Ref #: 2015 - 047 - XXX - XXX

Data communications cabling. Smart City is the **exclusive installer** of Data communications cabling. Smart City provides cabling to booths, within booths (under carpet and flooring) and from booth-to-booth. Fiber Optic, twisted pair (Category 5 and 6), and all other data related cabling fall under Smart City's area of expertise.

IMPORTANT!! Prior to installation of service, a complete floor plan is required. Please utilize this grid should you not have your own floor plan to send us. You may use a different floor plan for each service group (Internet, etc.) or combine all services on one floor plan. For a floor plan to be considered complete it **must** include all the information listed below (Main Distribution Location "MDL", designated location of items within the booth, surrounding booths, scale-length and width).



X = Main Distribution Location (**MDL**) – The originating line(s) for service, whether from overhead, a floor pocket or a column, will be delivered to a "MDL" before being distributed within your booth. Example: Storage area, back of booth, etc. (unless specified, the default for the "MDL" will be the back of the booth or at Smart City's discretion, the most convenient location). All distribution of services to their final destination within the booth will originate from the "MDL". A per line move fee will apply to relocate services within your booth after they have been engineered and / or installed.

T = Location of Telephones, Fax lines or other telecommunications equipment "T".

I / H / PC / C = Location of primary Internet Service "I", Hubs "H", Patch Cables "PC" and / or Computers "C". For Smart City to perform your floor work, you will need to indicate the location of each item you want cabled. Make sure to order your floor work, hubs, and patch cables early and in advance of the show moving in.

Orientation = The Booth or Aisle #'s surrounding your booth. A minimum of one surrounding Booth or Aisle # is required (two or more would be more helpful) for Smart City to accurately install your services.

Size = Booth dimensions (example 10x10) 20 X 20 . **Scale** = 1 Box is equal to 2 ft.

Smart City Wireless Services • Miami Beach Convention Center

Wi-Fi Quick Access Guide

Wireless services are now a self-service option you may purchase at any time.



- ❏ Open your browser (*Internet Explorer, Firefox, or other standard browser*).
- ❏ You should see a page resembling the graphic shown.*
- ❏ If this is your initial purchase, enter your user name (email address) and password in the area shown on the left and click BUY NOW. Follow additional prompts to complete your purchase or log-in. Refer to service options and limitations shown to the right.
- ❏ If you have already created an account and are returning for an additional session click LOGIN.
- ❏ Please note User Name and Password are Case SensiTive.

*If you do not see the above screenshot when you open your browser please refresh your browser. If you still do not see this page you may need to manually select the SSID (network name) by following your computer's procedure for viewing and selecting a wireless network. The Smart City SSIDs you will look for are "Exhibitor Internet" or "Instant Internet".

Available Wireless Options

Depending on where you are in the facility, you will see one or both of the following SSIDs (network names). Although you may see both networks, they are not actually supported in all areas. These networks are supported only in the areas listed. Choose the option which best suits your location and requirements. All wireless services have private IP addresses.

- ❏ **Exhibitor Internet** - Available in *Exhibit Halls only* on the 5Ghz frequency only. **Not** available in common areas (hallway, meeting rooms or lobby areas). Price is \$79.99 / 24 hr; \$159.99 / 3 day; \$239.99 / 5 day (up to 1.54Mbps up/1.54Mbps down).
- ❏ **Instant Internet** - Available in *Meeting rooms, common areas, and lobby areas only*. **Not** available in Exhibit Halls. \$12.95 per 24 clock hours per device (up to 256k up/512k down).
- ❏ **Free Internet** - *Limited to lobbies and common areas only*. **Not** available in Meeting Rooms. One session per calendar day (up to 128k up/256k down).



Questions? Please call Smart City at
888-446-6911

**Also Available from Smart City:
Wired Internet and Telephone Services**



UPS FreightSM Trade Show Services

Simplified shipping solutions

Inbound to the show

- Contact with a trade show specialist provides the right solution for moving your exhibit to and from the show—well before it begins.
- Advance warehousing streamlines the shipping process prior to shows and ensures priority delivery to the show floor.
- Round-the-clock tracking capabilities give you real-time information on exhibit materials and your booth.

Outbound from the show

- On-site UPS representatives advise on freight and package transportation options.
- Our full range of freight and package services includes ground or air service, as well as guaranteed* and time-definite urgent services.
- Coordinated package and freight pickups at the show help get you to the airport on time.

Contact Trade Show Services at 800.988.9889 or via email at tradeshow@upsfreight.com.



A complete range of services from the carrier you know and trust

Freight services:

- Ground freight
- Air freight
- Urgent

Package services:

- Ground
- Air
- International

UPS FreightSM Trade Show Services

Dedicated trade show experts available at 800.988.9889 or via email at tradeshow@upsfreight.com

Full range of services

Urgent

- Time-specific delivery by air or ground
- Expedited air and ground to and from shows

Standard

- Intact and on-time delivery from coast to coast or within the same city (two to five days, standard time)

Package

- On-site coordination of package and freight shipping

Tips for smoother trade show shipping

- Remove all old shipping labels and affix new shipping labels.
- Take advantage of our advance warehouse capabilities to eliminate tight delivery windows.
- Include deliver-by date on bill of lading for advance warehouse shipments.
- Include target (move-in) date on bill of lading if shipping directly to show site.
- Include booth number and phone number on bill of lading and on freight and package labels.

* In the event that UPS Freight fails to deliver the shipment by the agreed time and date, freight charges will be canceled. UPS Freight is not liable for any consequential damages arising from failure to deliver as agreed. See UPS Freight's Tariff and Terms and Conditions at hl.upsfreight.com and any other applicable contract, as other restrictions may apply.

Online resources

- 24/7 shipment tracking provides real-time visibility
- Electronic bills of lading streamline shipment processing

Visit us at:
upsfreight.com/tradeshow
or call 800.988.9889

© Copyright United Parcel Service of America, Inc. UPS, the UPS brandmark and the color brown are trademarks of United Parcel Service of America, Inc. All rights reserved. 0197056 3/07

Multimodal capabilities



Accent

Tradeshow & Event Furnishings



www.GetAccent.com



Accent

On Service...

Accent

On Excellence!

CUSTOM FURNITURE

Uptown



A-1 Sofa, Black Suede
83"L x 32"D x 32"H



A-2 Loveseat, Black Suede
59"L x 32"D x 32"H



A-3 Chair, Black Suede
39"L x 32"D x 32"H



A-4 Bench, Black Suede
61"L x 20"D x 17"H



A-5 Cocktail Table, Nickel & Glass
52"L x 31"D x 19"H



A-6 End Table, Nickel & Glass
26" Diameter x 22"H



A-7 Corner, Black Suede
33"L x 33"D x 28"H



A-8 Center, Black Suede
31"L x 33"D x 28"H



A-9 Half Ottoman, Black Suede
72"L x 36"D x 18"H



A-10 Cocktail Table, Black & Glass
48"L x 24"D x 17"H



A-11 End Table, Black & Glass
21"L x 21"D x 21"H



A-12 Floor Lamp
Black, 72"H

Newport



B-1 Sofa, Tan Suede
79"L x 34"D x 32"H



B-2 Loveseat, Tan Suede
54"L x 34"D x 32"H



B-3 Chair, Tan Suede
32"L x 34"D x 32"H



B-4 Cocktail Table, Natural
48"L x 24"D x 17"H



B-5 End Table, Natural
24"Diameter x 21"H



B-6 Ottoman, Green Suede
32"L x 19"D x 17"H



B-7 Chair, Green Suede
32"L x 34"D x 32"H

Laredo



C-1 Sofa, Black Leather
77"L x 34"D x 32"H



C-2 Loveseat, Black Leather
54"L x 34"D x 32"H



C-3 Chair, Black Leather
32"L x 34"D x 32"H



C-6 Table Lamp,
Black & Chrome
22"H



D-4 Cocktail Table
Black Cube
30"L x 30"D x 16"H



D-5 Cocktail Table
Black Cylinder
30"Diameter x 15"H



D-6 End Table
Black Cube
24"L x 24"D x 20"H

South Beach



E-1 Sofa, White
77"L x 34"D x 32"H



E-2 Chair, White
53"L x 34"D x 32"H



E-3 Bench, White
53"L x 27"D x 16"H



E-4 Sofa, Red
77"L x 34"D x 32"H



E-5 Chair, Red
53"L x 34"D x 32"H



E-6 Bench, Red
53"L x 27"D x 16"H



E-7 Square Cocktail
White & Chrome
31"L x 31"D x 15"H



E-9 End Table
White & Chrome
20"L x 20"D x 19"H



E-10 Cube End Table
White / Charging Station
20"L x 20"D x 20"H

Barcelona



F-1 Chair, Red Barcelona
31"L x 35"D x 33"H

F-2 Ottoman, Red Barcelona
24"L x 24"D x 17"H



F-3 Chair, White Barcelona
31"L x 35"D x 33"H

F-4 Ottoman, White Barcelona
24"L x 24"D x 17"H



F-5 Chair, Black Barcelona
31"L x 35"D x 33"H

F-6 Ottoman, Black Barcelona
24"L x 24"D x 17"H

Melrose



G-1 Sofa, Red Swirl
78"L x 41"D x 30"H



G-2 Chair, Red Swirl
40"L x 36"D x 30"H



G-3 Bench, Red Swirl
61"L x 21"D x 17"H

Monte Carlo



H-1 Black Leather Sectional Loveseat
50"L x 38"D x 29"H



H-2 Black Leather Sectional Corner
40"L x 40"D x 29"H



H-3 White Leather Sectional Loveseat
50"L x 38"D x 29"H



H-4 White Leather Sectional Corner
40"L x 40"D x 29"H



H-5 White & Chrome Modern Sofa
72"L x 31"D x 26"H



H-6 White & Chrome Modern Chair
35"L x 32"D x 27"H



LOUNGE

Contempo



I-1 Curved Sofa, White Leather
71"L x 34"D x 30"H



I-2 Curved Bench, White Leather
71"L x 34"D x 17"H



I-3 Round Ottoman, White Leather
40"L x 40"D x 17"H



I-4 Curved Sofa, Black Leather
71"L x 34"D x 30"H



I-5 Curved Bench, Black Leather
71"L x 34"D x 17"H



I-6 Round Ottoman, Black Leather
40"L x 40"D x 17"H



I-10 Da Vinci White & Chrome
Folding Sofa
74"L x 35"D x 36"H
Flat - 74"L x 48"D x 18"H



I-7 Cocktail Table, Chrome & Glass
45"L x 32"D x 18"H



I-8 End Table, Chrome & Glass
25"Diameter x 21"H



J-1B Black
Dynamic Chair
23"L x 24"D x 32"H



J-2G Green
Dynamic Chair
23"L x 24"D x 32"H



J-2O Orange
Dynamic Chair
23"L x 24"D x 32"H



J-4W White
Dynamic Chair
23"L x 24"D x 32"H



K-12 Stage Chair
Mocha Leather
28"L x 26"D x 32"H



K-13 Black Tub Chair
25"L x 25"D x 33"H



I-9 Glove Chair
White Leather & Chrome
30"L x 30"D x 32"H



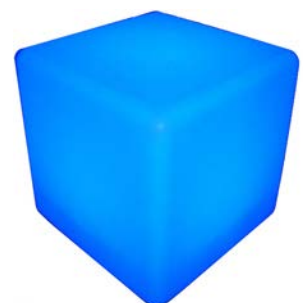
K-15 Black Tulip Chair
22"L x 19"D x 36"H



J-10 White Cube
18"L x 18"D x 17"H



J-11 Black Leather Cube
18"L x 18"D x 18"H



J-12 LED Glow Cube
Adjustable Colors
20"L x 20"D x 20"H

Additional GLOW Products
Available at www.GetAccent.com



L-7W Table, White & Chrome
30"Diameter Top x 29"H



L-9WL Anaheim Chair
White Leather
18"L x 20"D x 36"H



L-9W White & Chrome Chair
16"L x 18"D x 31"H



M-5 Tall Bar Table
White & Chrome
30" Diameter x 42"H



M-6 Curve Bar Stool
White & Chrome
17"L x 18"D x 35"H
Seat Height
25" - 31" (Swivel)



M-14 White Moon Stool
White & Chrome
22"L x 19"D x 40"H
Seat Height
24" - 31" (Swivel)



L-12W White & Chrome
Bar Stool
16"L x 18"D x 42"H



Table, Black

- K-1 24"Diameter Top x 29"H
- K-2 30"Diameter Top x 29"H
- K-3 36"Diameter Top x 29"H
- K-4 42"Diameter Top x 29"H



K-5 Black Euro Chair
22"L x 23"D x 28"H



K-6 Jet Black Chair
16"L x 18"D x 31"H



- Tall Bar Table, Black
- K-7 24"Diameter Top x 42"H
- K-8 30"Diameter Top x 42"H
- K-9 36"Diameter Top x 42"H



K-10 Black Bar Stool
21"L x 20"D x 41"H



K-11 Jet Black Bar Stool
16"L x 18"D x 42"H



Table, Maple & Chrome
L-1 30"Diameter Top x 29"H
L-2 36"Diameter Top x 29"H



L-3 Maple & Chrome Chair
16"L x 18"D x 31"H



Tall Bar Table
Maple & Chrome
L-4 30"Diameter Top x 42"H
L-5 36"Diameter Top x 42"H



L-6 Maple & Chrome
Bar Stool
16"L x 18"D x 42"H



Table, Black & Chrome
L-7 30"Diameter Top x 29"H
L-8 36"Diameter Top x 29"H



L-9 Black & Chrome Chair
16"L x 18"D x 31"H



Tall Bar Table
Black & Chrome
L-10 30"Diameter Top x 42"H
L-11 36"Diameter Top x 42"H



L-12 Black & Chrome
Bar Stool
16"L x 18"D x 42"H



L-20 Table, Chrome
30"Diameter Top x 29"H



L-21 Chrome Chair
24"L x 18"D x 29"H



L-22 Tall Bar Table, Chrome
28"Diameter x 42"H



L-23 Chrome Bar Stool
20"L x 16"D x 39"H

TABLES & SEATING



L-14 Table, Black & Glass
42" Square Top
Rounded Corners
x 29"H



L-15 Table, Chrome & Glass
36"Diameter Top x 29"H



L-17 Tall Bar Table, Chrome & Glass
28"Diameter x 42"H



L-18 White & Chrome Swivel Stool
15"L x 15"D x 25"-33"H



L-18B White Chrome Swivel
Stool (With Back)
23"L x 17"D x 42"H
Seat Height
34" - 42"



L-19 Black & Chrome Swivel Stool
15"L x 15"D x 25"-33"H



M-1 Chair, Black & Blue
20"L x 20"D x 32"H



M-2 Bar Stool, Black & Blue
20"L x 22"D x 45"H - Swivel



M-3 Chair, Black & Red
20"L x 20"D x 32"H



M-4 Bar Stool, Black & Red
20"L x 22"D x 45"H - Swivel



Gelato Table
24"Diameter x 31" to 40" Adjustable Height



M-7 White
M-8 Grey
M-9 Black



Scoop Chair
17"L x 22" to 33" Adjustable Height

M-10 Red
M-11 Grey
M-12 Black
M-13 White



Pedestal, Black

N-1 12"L x 12"D x 30"H

N-2 12"L x 12"D x 36"H

N-3 12"L x 12"D x 42"H



Pedestal, Grey

N-4 12"L x 12"D x 30"H

N-5 12"L x 12"D x 36"H

N-6 12"L x 12"D x 42"H



Pedestal, Black

N-7 18"L x 18"D x 36"H

N-8 18"L x 18"D x 42"H



Pedestal, Grey

N-9 18"L x 18"D x 36"H

N-10 18"L x 18"D x 42"H



N-11 Pedestal, Black
24"L x 24"D x 42"H



N-12 Pedestal, Grey
24"L x 24"D x 42"H



N-13 Black Pedestal
Storage Kiosk with sliding Tray &
Locking Door
24"L x 24"D x 42"H



N-14 White Pedestal
Storage Kiosk with sliding Tray &
Locking Door
24"L x 24"D x 42"H



E-10 White Cube
Charging Station
20"L x 20"D x 20"H



N-15 Pedestal, White
18"L x 18"D x 36"H



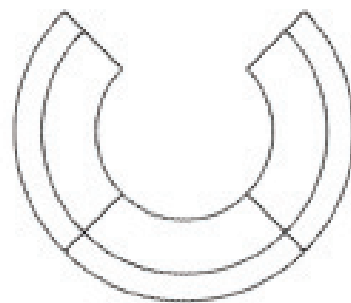
N-16 Pedestal, White
18"L x 18"D x 42"H



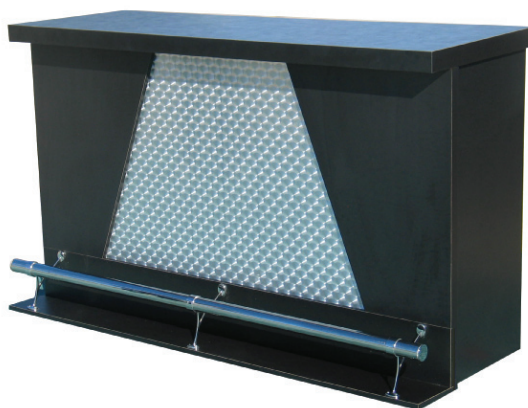
O-1 Martini Bar
50"L x 50"D x 47"H



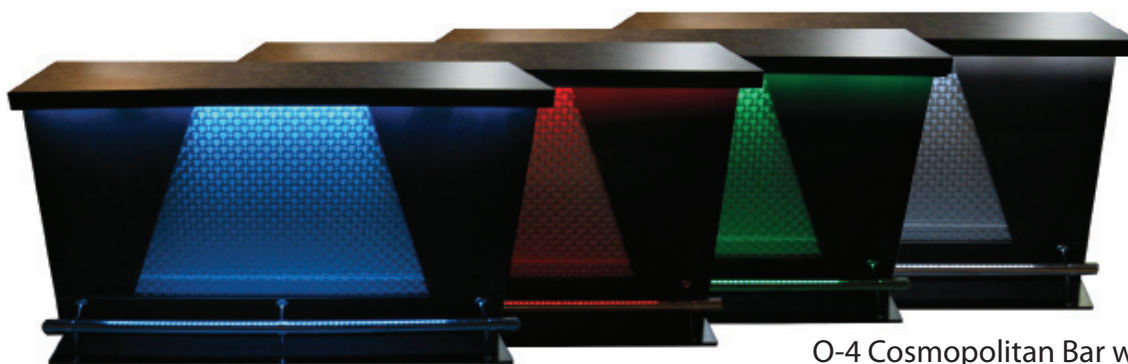
O-2 Martini Bar with colored
lighting option.
No Electric Required



Suggested Layout 3 Bars



O-3 Cosmopolitan Bar
72"L x 27"D x 42"H



O-4 Cosmopolitan Bar with colored
lighting option. Electric Required



O-5 Reception Counter
48"L x 16"D x 42.5"H



O-6 Contour Reception Counter
with Literature Holder - Black
45"L x 21"D x 41"H



O-7 Contour Reception Coun-
ter with Literature Holder - Grey
45"L x 21"D x 41"H



O-8 Tall Computer Table
36"L x 30"D x 42"H



O-9 Computer Table
48"L x 30"D x 30"H



O-10 Parson Desk
48"L x 24"D x 29"H



O-11 Refrigerator
20"L x 20"D x 34"H



O-12 Coat Rack
21" Square Base x 68"H



O-13 Free Standing Mirror, Black
15"L x 71"H



O-14 Literature Stand,
6 Pocket
10"L x 9"D x 64"H



O-15 Literature Stand,
Silver Folding
11"L x 15"D x 60"H



O-16 Literature Stand,
Black Folding
11"L x 15"D x 60"H



iPad Stand
41"H x 14"Dia. Base
O-18 White
O-19 Black



Conference Table, Maple
P-1 6 Ft.- 72"L x 36"D x 29"H
P-2 8 Ft.- 96"L x 48"D x 29"H



Conference Table, Mahogany
P-3 6 Ft.- 72"L x 36"D x 29"H
P-4 8 Ft.- 96"L x 48"D x 29"H
P-5 10 Ft.- 120"L x 48"D x 29"H



Conference Table, Honey Oak
P-6 6 Ft.- 72"L x 36"D x 29"H



Conference Table, Black Oval
P-7 6 Ft.- 72"L x 36"D x 29"H
P-8 8 Ft.- 96"L x 48"D x 29"H
P-9 10 Ft.- 120"L x 48"D x 29"H



Conference Table, Grey Oval
P-10 6 Ft.- 72"L x 36"D x 29"H
P-11 8 Ft.- 96"L x 48"D x 29"H



Conference Table, Black & Glass
P-12 5 Ft.- 60"L x 36"D x 29"H



P-13 Chrome Table, Frosted Glass
53"L x 33"D x 29"H



P-14 Table, Honey Oak Round
42"Diameter Top x 29"H



P-15 Table, Mahogany Round
42"Diameter Top x 29"H



P-16 Conference Table, White
79"L x 36"D x 30"H



Montego

T-20 6.5' Cabana Table
78"L x 35"D x 30"H

T-21 Cabana Chair
20"L x 21"D x 34"H



Q-1 Leather Executive
25"L x 28"D x 43"H



Q-2 Mesh Executive
28"L x 23"D x 38"H



Q-3 White Leather Izzo
25"L x 28"D x 42"H



Q-4 Black Leather Izzo
25"L x 28"D x 42"H



Q-5 Black Jr. Executive
24"L x 25"D x 38"H



Q-6 Grey Jr. Executive
24"L x 25"D x 38"H



Q-7 Black Sled
24"L x 24"D x 32"H



Q-8 Grey Sled
24"L x 24"D x 32"H



Q-9 Black & Chrome Breuer
19"L x 23"D x 31"H



Q-10 Grey & Chrome Breuer
19"L x 23"D x 31"H



Drafting Stool
20"L x 23"D x 51"H Seat Height: 23"-33"
Q-11 Black
Q-12 Grey



Secretarial Chair
20"L x 23"D x 36"H Seat Height: 16"-21"
Q-13 Black
Q-14 Grey





R-1 Etagere, Black (Glass Shelves)
30"L x 14"D x 67"H



R-2 Etagere, Chrome (Glass Shelves)
30"L x 14"D x 67"H



Bookcase, 48"
36"L x 12"D x 48"H

R-3 Grey
R-4 Black



Bookcase, 72"
36"L x 12"D x 72"H

R-5 Grey
R-6 Black



Filing Cabinet, 2-Drawer
15"L x 25"D x 29"H

R-7 Grey
R-8 Black



R-9 Filing Cabinet, Black 4-Drawer
15"L x 25"D x 52"H



Storage Cabinet, 42"
36"L x 18"D x 42"H

R-10 Grey
R-11 Black



R-12 Storage Cabinet, Black 72"
36"L x 18"D x 72"H



S-1 Desk, Natural & Black
60"L x 30"D x 29"H



S-2 Credenza, Natural & Black
60"L x 20"D x 29"H



S-3 Desk, Honey Oak
60"L x 30"D x 29"H



S-4 Credenza, Honey Oak
66"L x 20"D x 29"H



S-5 Desk, Mahogany
60"L x 30"D x 29"H



S-6 Credenza, Mahogany
60"L x 20"D x 29"H



S-7 Desk, Grey
60"L x 30"D x 29"H



S-8 Credenza, Grey
60"L x 20"D x 29"H



Catalina



T-1 Corner Lounge
35"L x 35"D x 27"H



T-2 Center Lounge
35"L x 35"D x 27"H



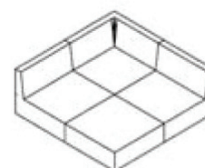
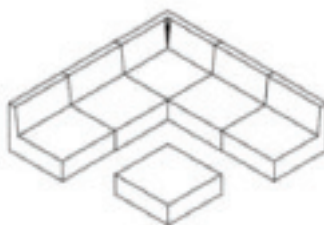
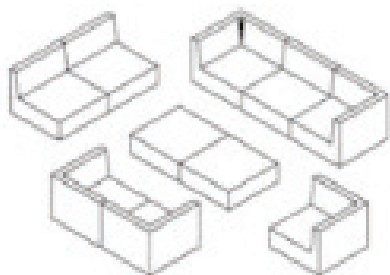
T-3 Cocktail Table
35"L x 35"D x 11"H

T-3C Cocktail Table w/ Cushion

T-3G Cocktail Table w/ Glass



T-4 End Table
19"L x 19"D x 19"H





Barbados



T-6 Small Backrest Section
50"L x 33"D x 28"H



T-7 Large Backrest Section
50"L x 33"D x 28"H



T-8 Curve Section
50"L x 33"D x 11"H



T-9 End Section
31"L x 18"D x 11"H

T-9C End Section w/ Cushion

T-9G End Section w/ Glass



Antigua



T-11 Corner Lounge
30"L x 30"D x 28"H



T-12 Center Lounge
23"L x 32"D x 28"H



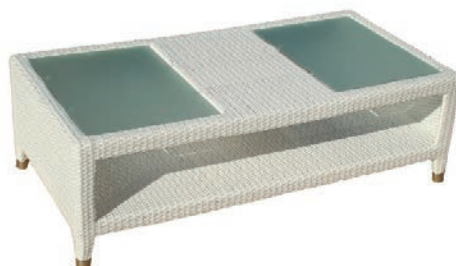
T-13 Right Arm Lounge
52"L x 32"D x 28"H



T-14 Left Arm Lounge
52"L x 32"D x 28"H



T-15 Lounge Chair
33"L x 32"D x 28"H



T-16 Cocktail Table, White
25"L x 51"D x 15"H



T-17 End Table , White
17"L x 17"D x 15"H

ACCENT Tradeshaw & Event Furnishings

3438 Maggie Blvd. * Orlando FL 32811 * Phone 407.648.7474

v015.1_425

A-1 Black Suede Sofa \$425	J-1B Dynamic Black Chair \$144	M-14 Wht/Chrome Moon Stool \$184	Q-9 Blk Chrome Breuer Chair \$144
A-2 Black Suede Loveseat \$385	J-2G Dynamic Green Chair \$144	N-1 12x12x30 Black Ped \$172	Q-10 Gry Chrome Breuer Chair \$144
A-3 Black Suede Chair \$270	J-3O Dynamic Orange Chair \$144	N-2 12x12x36 Black Ped \$184	Q-11 Black Drafting Stool \$172
A-4 Black Suede Bench \$241	J-4W Dynamic White Chair \$144	N-3 12x12x42 Black Ped \$195	Q-12 Grey Drafting Stool \$172
A-5 Nickel/Glass Ckt Table \$178	J-10 White Cube Ottoman \$109	N-4 12x12x30 Grey Ped \$172	Q-13 Black Secretarial Chair \$144
A-6 Nickel/Glass End Table \$161	J-11 Black Leather Cube \$109	N-5 12x12x36 Grey Ped \$184	Q-14 Grey Secretarial Chair \$144
A-7 Black Suede Corner \$270	J-12 LED Glow Cube \$109	N-6 12x12x42 Grey Ped \$195	R-1 Black Etagere \$184
A-8 Black Suede Armless \$270	K-1 24" Black Table \$132	N-7 18x18x36 Black Ped \$207	R-2 Chrome Etagere \$184
A-9 Blk/Half Round Ottoman \$339	K-2 30" Black Table \$132	N-8 18x18x42 Black Ped \$218	R-3 48" Grey Bookcase \$150
A-10 Black/Glass Ckt Table \$178	K-3 36" Black Table \$150	N-9 18x18x36 Grey Ped \$207	R-4 48" Black Bookcase \$150
A-11 Black/Glass End Table \$161	K-4 42" Black Table \$178	N-10 18x18x42 Grey Ped \$218	R-5 72" Grey Bookcase \$172
A-12 Black Floor Lamp \$86	K-5 Black Euro Chair \$120	N-11 24x24x42 Black Ped \$230	R-6 72" Black Bookcase \$172
B-1 Tan Suede Sofa \$425	K-6 Jet Black Chair \$120	N-12 24x24x42 Grey Ped \$230	R-7 2-Dr Grey File Cabinet \$126
B-2 Tan Suede Loveseat \$385	K-7 24" Black Tall Bar Table \$172	N-13 24x24x42 Black w/ Tray \$316	R-8 2-Dr Black File Cabinet \$126
B-3 Tan Suede Chair \$270	K-8 30" Black Tall Bar Table \$172	N-14 24x24x42 White w/ Tray \$316	R-9 4-Dr Black File Cabinet \$150
B-4 Natural Ckt Table \$178	K-9 36" Black Tall Bar Table \$184	N-15 18x18x36 White Ped \$207	R-10 42" Grey Storage Cabinet \$150
B-5 Natural End Table \$161	K-10 Black Barstool \$150	N-16 18x18x42 White Ped \$218	R-11 42" Black Storage Cabinet \$150
B-6 Green Suede Ottoman \$150	K-11 Jet Black Bar Stool \$172	O-1 Martini Bar \$937	R-12 72" Black Storage Cabinet \$184
B-7 Green Suede Chair \$270	K-12 Mocha Stage Chair \$161	O-2 Martini Bar (w/ Light Kit) \$1,109	S-1 Natural/Black Desk \$356
C-1 Black Leather Sofa \$425	K-13 Black Tub Chair \$241	O-3 Cosmopolitan Bar \$857	S-2 Natural/Black Credenza \$328
C-2 Black Leather Loveseat \$385	K-15 Black Tulip Chair \$172	O-4 Cosmo Bar (w/ Light Kit) \$995	S-3 Honey Executive Desk \$356
C-3 Black Leather Chair \$270	L-1 30" Maple Table \$150	O-5 Reception Counter \$236	S-4 Honey Credenza \$328
C-6 Black/Chrome Lamp \$86	L-2 36" Maple Table \$161	O-6 Black Contour Reception \$385	S-5 Mahogany Desk \$356
D-4 Black Cube Ckt Table \$184	L-3 Maple/Chrome Chair \$144	O-7 Grey Contour Reception \$385	S-6 Mahogany Credenza \$328
D-5 Black Round Ckt Table \$184	L-4 30" Maple Tall Bar Table \$178	O-8 42"h Computer Table \$225	S-7 Grey Executive Desk \$356
D-6 Black Cube End Table \$167	L-5 36" Maple Tall Bar Table \$184	O-9 30"h Computer Table \$201	S-8 Grey Credenza \$328
E-1 White Southbeach Sofa \$512	L-6 Maple/Chrome Bar Stool \$172	O-10 Parson Desk \$225	T-1 Corner Lounge \$305
E-2 White Southbeach Chair \$328	L-7 30" Black/Chrome Table \$138	O-11 Refrigerator \$201	T-2 Center Lounge \$259
E-3 White Southbeach Bench \$241	L-7W 30"White/Chrome Table \$138	O-12 Coat Rack \$115	T-3 Cocktail Table \$259
E-4 Red Southbeach Sofa \$512	L-8 36" Black/Chrome Table \$155	O-13 Black Mirror \$150	T-3C Cocktail Table w/ Cushion \$259
E-5 Red Southbeach Chair \$328	L-9 Black/Chrome Chair \$144	O-14 Literature Stand \$126	T-3G Cocktail Table w/ Glass \$259
E-6 Red Southbeach Bench \$241	L-9W White / Chrome Chair \$144	O-15 Silver Folding Lit. Stand \$167	T-4 End Table \$190
E-7 White Square Ckt Table \$172	L-9WL White Anaheim Chair \$144	O-16 Black Folding Lit. Stand \$167	T-6 Small Backrest Section \$305
E-9 White End Table \$161	L-10 30" Blk/Chrome Tall Bar Ti \$178	O-18 Ipad Stand - White \$126	T-7 Large Backrest Section \$305
E-10 White Cube End / Charger \$225	L-11 36" Blk/Chrome Tall Bar Ti \$184	O-19 Ipad Stand - Black \$126	T-8 Curve Section \$259
F-1 Barcelona Chair Red \$362	L-12 Black/Chrome Bar Stool \$172	P-1 6' Maple Conf. Table \$351	T-9 End Section \$230
F-2 Barcelona Ottoman Red \$184	L-12W White / Chrome Bar Stool \$172	P-2 8' Maple Conf. Table \$397	T-9C End Section w/ Cushion \$230
F-3 Barcelona Chair White \$362	L-14 Black/Glass Table \$155	P-3 6' Mahogany Conf. Tbl \$351	T-9G End Section w/ Glass \$230
F-4 Barcelona Ottoman White \$184	L-15 Chrome/Glass Table \$150	P-4 8' Mahogany Conf. Tbl \$397	T-11 Corner Lounge \$305
F-5 Barcelona Chair Black \$362	L-17 Chrome/Glass Tall Bar Tbl \$195	P-5 10' Mahogany Conf. Tbl \$569	T-12 Center Lounge \$259
F-6 Barcelona Ottoman Black \$184	L-18 Wht/Chrome Swivel Stool \$150	P-6 6' Honey Oak Conf. Tbl \$351	T-13 Right Arm Lounge \$512
G-1 Red Swirl Melrose Sofa \$512	L-18B Wht Swivel Stool w/ Back \$184	P-6C 8' Honey Oak Conf. Tbl \$475	T-14 Left Arm Lounge \$512
G-2 Red Swirl Melrose Chair \$328	L-19 Blk/Chrome Swivel Stool \$184	P-7 6' Black Conf. Table \$333	T-15 Lounge Chair \$328
G-3 Red Swirl Melrose Bench \$241	L-20 30" Chrome Table \$155	P-8 8' Black Conf. Table \$397	T-16 Cocktail Table \$259
H-1 Black Sectional Loveseat \$448	L-21 Chrome/Chrome Chair \$144	P-9 10' Black Conf. Table \$569	T-17 End Table \$190
H-2 Black Sectional Corner \$328	L-22 30" Chrome Tall Bar Tbl \$184	P-10 6' Grey Conf. Table \$333	T-20 Cabana / Glass Table \$632
H-3 White Sectional Loveseat \$448	L-23 Chrome/Chrome Bar Stool \$172	P-11 8' Grey Conf. Table \$374	T-21 Cabana Chair \$178
H-4 White Sectional Corner \$328	M-1 Blue/Black Chair \$144	P-12 36x60 Glass Table \$316	
H-5 Wht/Chrm Modern Sofa \$475	M-2 Blue/Black Bar Stool \$172	P-13 Frosted Glass Table \$443	
H-6 Wht/Chrm Modern Chair \$275	M-3 Red/Black Chair \$144	P-14 42"Dia. Honey Table \$241	
I-1 White Curve Sofa \$489	M-4 Red/Black Bar Stool \$172	P-15 42" Dia. Mahogany Table \$241	
I-2 White Curve Bench \$316	M-5 30" Wht/Chrome Tall Bar \$178	P-16 6.5' White Conf. Table \$545	
I-3 White Round Ottoman \$241	M-6 White Curve Bar Stool \$184	Q-1 Leather Executive Chair \$225	
I-4 Black Curve Sofa \$489	M-7 White Gelato Table \$225	Q-2 Mesh Executive Chair \$225	
I-5 Black Curve Bench \$316	M-8 Grey Gelato Table \$225	Q-3 Wht/Leather Exec Chair \$276	
I-6 Black Round Ottoman \$241	M-9 Black Gelato Table \$225	Q-4 Blk/Leather Exec Chair \$276	
I-7 Chrome/Glass Ckt Table \$201	M-10 Red Scoop Chair \$172	Q-5 Blk Jr. Executive Chair \$190	
I-8 Chrome/Glass End Table \$178	M-11 Grey Scoop Chair \$172	Q-6 Grey Jr. Executive Chair \$190	
I-9 Wht/Chrome Glove Chair \$282	M-12 Back Scoop Chair \$172	Q-7 Black Sled Chair \$161	
I-10 Da Vinci White Sofa \$475	M-13 White Scoop Chair \$172	Q-8 Grey Sled Chair \$161	

Please fax order to 407.648.2542



Tradeshow & Event Furnishings



Company Information	
Company Name: _____	

Address: _____	

Phone: _____	Fax: _____
E-Mail: _____	

Delivery Information
Event: _____
Location: _____
Booth #: _____
Open Date: _____
Close Date: _____
Event Contact: _____

ACCENT will send an email or fax confirmation of your order, once we receive and reserve the product for your show.

Item #	Description	Qty	Price	Total

Credit Card Information	
Credit Card #: _____	
Exp. Date: _____	
Mastercard	Visa AMEX Discover
Cardholders Name: _____	
(Please Print)	
Cardholders Signature: _____	

TOTAL ORDER _____

MISCELLANEOUS _____

SUBTOTAL _____

TAX _____

TOTAL DUE _____

- Orders received within 14 days of event are subject to a 20% Late Fee.
- 25% cancellation will be applied if canceled 7 days prior to event opening.
- Check or Credit Card must accompany order.
- 100% cancellation will be applied if canceled on day of deliver.
- All showsite orders are subject to a 25% service charge.

Please fax order to 407.648.2542